

TOWN OF DUNCAN

Council Meeting Minutes

Tuesday February 13, 2018 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor Clyde "Rog" Rogers at 6:00 p.m. Present at call were Mayor Clyde Rogers, Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Councilmember Shirley Clopton. Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long was also present.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by fax and e-mail to the Spartanburg Herald-Journal and the Greer Citizen on February 12, 2018. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday February 13, 2018.

Mayor Rogers called Greg Bridges to the floor to lead the Invocation and Mayor Rogers led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled January 9, 2018 council meeting and the January 23, 2018 special call council meeting. Next Councilmember Cowen made a Motion to approve the minutes from the January 9, 2018 regular scheduled council meeting. His Motion was Seconded by Councilmember Waddell. The Vote to approve the Minutes from the January 9, 2018 regular scheduled council meeting passed 5-0. Next Councilmember Clopton made a Motion to approve the minutes from the January 23, 2018 special call council meeting. Her Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the January 23, 2018 special call council meeting passed 5-0

The Police Department update was given by Chief Long. Chief Long informed Council again this month that alarm calls were up and suggested that we might want to look into charging businesses after a certain number of false alarms. Chief Long also informed Council that driving under suspension charges were up as well.

The Fire Department update was given by Chief Frost. Chief Frost informed Council that the number of flat tires on the fire trucks was up and it could have a negative impact on the budget. Chief Frost handed out the monthly report for Council to look over.

At approximately 6:20 p.m. Mayor Rogers asked for a Motion to go into an Executive Session for discussion of negotiations related to proposed contractual agreements. A Motion was made to go into Executive Session by Councilmember Clopton. A Second was made by Councilmember Waddell. The Vote to go into Executive Session passed 5-0. At approximately 7:30 p.m. Mayor Rogers asked for a Motion to close the Executive Session for discussion of negotiations related to proposed contractual agreements. A Motion was made by Councilmember Clopton and her Motion was Seconded by Councilmember Cowen. The Vote to close the Executive Session passed 5-0. No action was taken during the Executive Session.

Next Mayor Rogers introduced Resolution #18021301 Recognizing the Third Saturday in December to be the date of the annual Duncan Christmas Parade. Mayor Rogers told Council that he felt that the Christmas Parade was a big success. Mayor Rogers told Council that he had heard from many citizens who were happy that the Christmas Parade was back in Duncan. Mayor Rogers told Council that it was his desire to make the Third Saturday in December each year be the annual date of the Duncan Christmas Parade. Mayor Rogers told Council that Duncan could still participate in the Wellford/Lyman/Startex Parade as long as it didn't conflict with the Duncan Parade. After that Mayor Rogers asked for a Motion to approve Resolution #18021301 Recognizing the Third Saturday in December to be the date of the annual Duncan Christmas Parade. A Motion was made by Councilmember Waddell and a Second was made by Councilmember Clopton. The Vote to approve Resolution #18021301 passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor to go over Resolution #18021302 Authorizing the Town Administrator to enter into a Contract not to exceed \$44,000 with Ryan L Phillips Inc. to make repairs to the Duncan Court Room/Council Chambers. Fant informed Council that when we have moderate to heavy rains we get flooding in the court room. Fant said that this has been happening for about a year and we have not been able to fix the problem. Fant said that to fix the problem properly we needed a general contractor to help. Fant said he called Ryan L Phillips Inc, a general contractor who had helped with other town and waterpark repairs to come look at the water drainage issues. Fant said that Ryan spent time with various sub-contractors to prepare a quote that would fix the drainage problems, check for mold growth and remediate any mold. Fant said the price of Ryan's quote was a price not to exceed \$44,000. Fant said that he didn't think it would cost that much because we could help do some items, but that price would cover the cost of everything including mold remediation. Fant said the money to pay for this repair would come out of the general fund, hospitality fund, court fund and the police drug fund. After that Fant answered a couple various questions from Council. Councilmember Cowen suggested we get additional quotes. Fant told Council that he suggested we move forward on this Resolution to help save time before another big rain but Fant said he would get two additional quotes before starting the work and if there was a big discrepancy in the quotes Fant would wait and talk with Council again before moving forward. After that Mayor Rogers asked for a Motion to approve Resolution #18021302 Authorizing the Town Administrator to enter into a Contract not to exceed \$44,000 with Ryan L Phillips Inc. to make repairs to the Duncan Court Room/Council Chambers. A Motion was made by Councilmember Clopton and a Second was made by Councilmember Waddell. The Vote to approve Resolution #18021302 passed 5-0.

Next Mayor Rogers took the Floor and informed Council that Councilmember Cowen was going to take some time to go over the new town website. Councilmember Cowen had arrived early and with the help of the Duncan Police Department had setup a computer and screen. This let the home page slideshow that Cowen had worked on to run throughout the entire meeting on the screen behind the council members. This allowed those present to get an idea of what the proposed overall look of the web site would be as soon as they entered the council chambers. Next Councilmember Cowen took the Floor and briefly went thru some of the website with Council. Cowen told Council that what they were looking at was the "sandbox" that Cricket Jenkins our web site designer had set up to allow him to experiment with modifications to her design without being able to mess up the original design. Cowen told Council that he thought that our web site designer did a good job of setting up a professional looking web site that had the advantage of being easily modified. Cowen briefly brought up the original design which was very similar but without the proposed slideshow and a slightly different menu structure. After that Cowen asked for questions and comments from the room. After a couple various

comments Cowen thanked Council for looking at the website. Fant took the Floor and informed Council that our goal was to have the website up and running before the end of March.

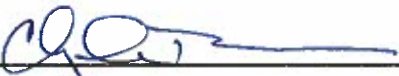
Next Mayor Rogers called Fant took the Floor to give his Administrative Update. Fant gave updates on the sewer agreement with Lyman, the Byrnes Mile project and the town audit. Fant updated Council on street lights around Byrnes High School. Fant then gave an update on the Stoneledge Park project. Fant also updated Council on the meeting with the SCDOT concerning the Hwy 290/292 project. Fant told Council that they would begin getting the waterpark ready for the upcoming season.

Next Fant took the Floor and gave the Financial Update thru January 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:58 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Rensberger. His Motion was Seconded by Councilmember Clopton. The Vote to close the meeting was unanimous.

Approved by Council this 13th day of March, 2018

By:



Mayor Clyde "Rog" Rogers

Attest 

Clerk to Council, Melody Millwood