

TOWN OF DUNCAN

Council Meeting Minutes

Tuesday March 13, 2018 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor Clyde "Rog" Rogers at 6:00 p.m. Present at call were Mayor Clyde Rogers, Councilmember James Waddell, Councilmember Calvin Cowen and Councilmember Greg Rensberger. Councilmember Shirley Clopton was absent. Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long was also present.

After calling the meeting to order Mayor Rogers asked for a Motion to amend the agenda for the title of the Second Reading of Ordinance No. 20180109-1 to include in the title "and amending certain limited land use and zoning procedures". A Motion was made by Councilmember Rensberger and his Motion was Seconded by Councilmember Cowen. The Vote to amend the agenda for the title of the Second Reading of Ordinance No. 20180109-1 to include in the title "and amending certain limited land use and zoning procedures" passed 4-0.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by fax and e-mail to the Spartanburg Herald-Journal and the Greer Citizen on March 12, 2018. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday March 13, 2018.

Mayor Rogers lead the Invocation and the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled February 13, 2018 council meeting. Next Councilmember Rensberger made a Motion to approve the minutes from the February 13, 2018 council meeting. His Motion was Seconded by Councilmember Cowen. The Vote to approve the Minutes from the February 13, 2018 council meeting passed 4-0.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report.

The Fire Department report was given by Chief Frost. Chief Frost gave Council a copy of the report and then went thru the highlights on the report.

Next Mayor Rogers asked for Lisa Cooley Scott to stand. Next Mayor Rogers read a Proclamation proclaiming March 2018 as American Red Cross Month. After reading the

proclamation several Councilmembers made comments of how important the American Red Cross and its volunteers are to our Town, State and Nation.

At approximately 6:17 p.m. Mayor Rogers made a Motion to go into an Executive Session for discussion of negotiations and contractual arrangements for a project with our governmental bodies; and, discussions of negotiations related to an economic development project and its contracts; and, discussion of a pending contractual arrangement involving construction. A Second was made by Councilmember Cowen. The Vote to go into Executive Session passed 4-0. At approximately 7:25 p.m. Mayor Rogers asked for a Motion to close the Executive Session for discussion of negotiations and contractual arrangements for a project with our governmental bodies; and, discussions of negotiations related to an economic development project and its contracts; and, discussion of a pending contractual arrangement involving construction. A Motion was made by Councilmember Rensberger and his Motion was Seconded by Councilmember Waddell. The Vote to close the Executive Session passed 4-0. No action was taken during the Executive Session.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor to talk about the Second Reading for Ordinance 20180109-01, an Ordinance Amending the Town of Duncan Code of Ordinances in Certain Limited Regards and Particulars Only, pertaining to the Zoning of Property Petitioned for Annexation into the Town of Duncan; and amending certain limited land use and zoning procedures; and other matters pertaining thereto. Fant took the Floor and reminded Council that this was the Second Reading for Ordinance 20180109-01. Fant told Council that this amendment was necessary to help speed up the process for annexing property into the town limits that would also require a zoning change. Fant said if a business wants to be annexed into the town that business wants to be able to start operating as soon as possible. Fant said by combining the annexation process with the zoning process, somewhat, it would cut down on the time it currently takes for a business to be annexed in and rezone. Fant said the amendment to the land use and zoning procedure would only require one public hearing. Fant said currently our ordinances require two public hearings. Fant said the State statute only requires one. After that Mayor Rogers asked for a Motion to accept the Second Reading of Ordinance 20180109-01, an Ordinance Amending the Town of Duncan Code of Ordinances in Certain Limited Regards and Particulars Only, pertaining to the Zoning of Property Petitioned for Annexation into the Town of Duncan; and amending certain limited land use and zoning procedures; and other matters pertaining thereto. A Motion was made by Councilmember Cowen and a Second was made by Mayor Rogers. The Vote to approve the Second Reading of Ordinance 20180109-01 passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor to talk about the Second Reading of Ordinance 20180109-02, an Ordinance Amending the Town of Duncan Code of Ordinances in Certain Limited Regards and Particulars Only, pertaining to a New Class of Business Property, for Purposes of Imposition of a Business License Fee; and other matters pertaining thereto. Fant took the Floor and reminded Council that this was the Second Reading

for Ordinance 20180109-02. Fant said that this Ordinance, if passed, would make Duncan a more attractive location for business owners. Fant said many municipalities are offering incentives for business license to make it appealing for business owners and it is working. Fant said the framework for this particular amendment actually came from the City of Greenville. Fant took a minute to explain in detail the particulars of the ordinance amendment. After that Mayor Rogers asked for a Motion to accept the First Reading of Ordinance 20180109-02, an Ordinance Amending the Town of Duncan Code of Ordinances in Certain Limited Regards and Particulars Only, pertaining to a New Class of Business Property, for Purposes of Imposition of a Business License Fee; and other matters pertaining thereto. A Motion was made by Councilmember Rensberger and a Second was made by Councilmember Waddell. The Vote to approve the Second Reading of Ordinance 20180109-02 passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution #18031301, a Resolution repealing, revoking and rescinding that certain resolution, drafted on SCDOT R/W Form 807 (06-11), and approved by Duncan Town Council on February 14, 2017; and other matters related thereto. Fant took the Floor and reminded Council that in February 2017 a representative from the SCDOT approached the Mayor and Council at the time and said that the SCDOT had been awarded a federal grant to re-work the intersection of Hwy 290 and Hwy 291. Fant reminded Council that the SCDOT representative said that this reconfiguration would be at no cost to the Town. Fant said after a year of engineering and cost analyzing by the SCDOT, they approached the Town and informed the Town that sewer lines would have to be moved before the reconfiguration work could begin. The SCDOT said that the Town would have to bear the cost of moving the sewer lines and manholes. Fant said this cost could very well be \$100,000 plus. Fant said the Town could not afford to do this. Fant suggested for this reason the Resolution that was passed on February 14, 2017 needed to be repealed, revoked and rescinded. After that Mayor Rogers made a Motion to approve Resolution #18031301, a Resolution repealing, revoking and rescinding that certain resolution, drafted on SCDOT R/W Form 807 (06-11), and approved by Duncan Town Council on February 14, 2017; and other matters related thereto. His Motion was followed by a Second from Councilmember Waddell. The Vote to approve Resolution #18031301 passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Ordinance #20180313-01, an Ordinance relating to rezoning request RZ-2018-01, where the current owners are requesting a change from the current zoning of Residential RS-2 to NBD-Neighborhood Business District for General Office Use. The property is described as less than an acre (1/2 acre) located on E. Main Street and Springdale Street, Duncan, SC. The parcel number of the property is 5-20-07-026.00. Fant informed Council that this was the First Reading. Fant also told Council that this rezoning request was recommended by the Zoning Board. Fant told Council that this was Keith Vaughn's old house. Fant said the house had been sold to a person who was going to turn the house into an accounting office. Fant said the new owner had received signatures

approving this zoning change from 18 of his surrounding neighbors. Fant said the new owner would only be open during normal business hours. After that Mayor Rogers asked for a Motion to approve the First Reading of Ordinance #20180313-01, an Ordinance relating to rezoning request RZ-2018-01, where the current owners are requesting a change from the current zoning of Residential RS-2 to NBD-Neighborhood Business District for General Office Use. A Motion was made by Councilmember Cowen. A Second was made by Councilmember Waddell. The Vote to approve Ordinance # 2018031-01 passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Ordinance #20180313-02, an Ordinance relating to rezoning request RZ-2018-02, where the current owners are requesting a change from the current zoning of Residential RS-2 to RS-4 Cluster Development for Residential Use. The property is described as a portion of the 37.41 acres (15.00 acres) located on S. Church Street Ext. and Christopher Street Ext., Duncan, SC. The parcel number of the property is a portion of parcel number 5-20-00-036.01. Fant informed Council that this was the First Reading. Fant said that this rezoning request was recommended by the Zoning Board. Fant said the developer who had this property under contract was Chris Hill. Fant said that Chris was in attendance at the meeting and would answer any questions. Fant said that Chris would be developing this property to build single family residential houses on it. After that Mayor Rogers asked for a Motion to approve the First Reading of Ordinance #20180313-02, an Ordinance relating to rezoning request RZ-2018-02, where the current owners are requesting a change from the current zoning of Residential RS-2 to RS-4 Cluster Development for Residential Use. A Motion was made by Councilmember Cowen. A Second was made by Councilmember Waddell. The Vote to approve Ordinance # 2018031-02 passed 4-0.

Next Mayor Rogers took the Floor and opened the Floor up for Councilmember updates. Then Councilmember Rensberger took the Floor to give everyone an update on a football league he had been working on that would hold events in Duncan.


Next Fant took the Floor to give his Administrative Update. Fant reminded Council about the Spartanburg Municipal Association meeting on Thursday March 22, 2018. Fant gave updates on the sewer agreement with Lyman, the Byrnes Mile project and the Website. Fant updated Council on street lights around Byrnes High School. Fant then gave an update on the Stoneledge Park project. Fant informed Council that the audit process was still taking place and would be done in a few weeks. Fant also updated Council on the new BBQ restaurant that would be opening soon.

Next Fant took the Floor and gave the Financial Update thru February 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 8:02 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Cowen. His Motion was Seconded by Councilmember Rensberger. The Vote to close the meeting was unanimous.

Approved by Council this 10 day of April, 2018

By:



Mayor Clyde "Rog" Rogers

Attest Melody Millwood

Clerk to Council, Melody Millwood