

TOWN OF DUNCAN

Council Meeting Minutes

Tuesday April 10, 2018 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor Clyde "Rog" Rogers at 6:00 p.m. Present at call was Mayor Clyde Rogers, Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Shirley Clopton and Councilmember Greg Rensberger. Town Administrator Cameron Fant and Police Chief Carl Long was also present.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by fax and e-mail to the Spartanburg Herald-Journal and the Greer Citizen on April 9, 2018. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday April 9, 2018.

Town Administrator Cameron Fant lead the Invocation and Mayor Rog Rogers led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled March 13, 2018 council meeting. Next Councilmember Clopton made a Motion to approve the minutes from the March 13, 2018 council meeting. Her Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the March 13, 2018 council meeting passed 5-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special call March 21, 2018 council meeting. Next Councilmember Cowen made a Motion to approve the minutes from the March 21, 2018 council meeting. His Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the March 21, 2018 council meeting passed 5-0. After that Mayor Rogers asked for a Motion to approve the minutes from the special call March 28, 2018 council meeting. Next Councilmember Rensberger made a Motion to approve the minutes from the March 28, 2018 council meeting. His Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the March 28, 2018 council meeting passed 5-0.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report.

The Fire Department report emailed to Council earlier in the day by Chief Frost. Chief Frost was absent from the meeting.

Next Mayor Rogers called Julian Hankinson to the Floor to talk about the Tyger River Foundation. Mr. Hankinson took the Floor and started by giving Council an update on the history of the Tyger River Foundation. Hankinson talked about the board members and the funding sources. Hankinson talked about the projects that the Tyger River Foundation had completed and projects the foundation was in the process of working on. Hankinson talked particularly about the blueways and greenways project along the Tyger River. Hankinson talked about the put in point and the take-out point located along the lower Tyger River in the Town of Duncan. Hankinson said that he hoped to have both the put in and the take out completed by the end of May. Hankinson then asked the Town for financial support of the project. Hankinson also asked for volunteers to help get the blueways and greenways project going. Next Councilmember Cowen spoke about the Duncan Float and how he wanted to talk to people who owned property along the river to get permission for easements. After that Council asked a couple various questions and Hankinson answered them. Mayor Rogers thanked Hankinson for coming and talking to Council.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor to talk about Resolution #R18041001, a Resolution to update the Town of Duncan Policies and Procedure Manual (Update March 27, 2018). Fant took the Floor and reminded Council that a few months ago Council voted to update the Duncan Policies and Procedure Manual because at the same meeting Council had the Second Reading to codify the ordinances. Fant said that the update to the polices and procedures manual had to be done so that the manual coincided with the town ordinances. Fant reminded Council that after the ordinances were codified he had the town attorney update the polices and procedure manual. Fant said the updates were included and the reason for the update version being voted on in this meeting. Fant took a minute to go thru some of the updates in the polices and procedures manual. After that Mayor Rogers made a Motion to accept Resolution #R18041001, a Resolution to update the Town of Duncan Policies and Procedure Manual (Update March 27, 2018). A Second was made by Councilmember Waddell. The Vote to approve Resolution #R18041001, a Resolution to update the Town of Duncan Policies and Procedure Manual (Update March 27, 2018) passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor to talk about Ordinance #AN-2018-05, an Ordinance to provide for the annexation of properties owned by Slusser Investments SC, LLC. Located at 302 South Main Street by One Hundred Percent Petition; and to establish a zoning classification of GBD (General Business District) for said properties. (FIRST READING). Fant reminded Council this was the First Reading. Fant said that this property was purchased by Mr. Slusser who owns Sunny's RV and Camper. Fant said that Slusser purchased this additional property to expand his business. Fant said that Slusser was going to build a new office to put on this part of the property. Fant reminded Council that the existing Sunny's RV and Camper site was already in the town limits. After that Mayor Rogers asked for a Motion to accept the First Reading of Ordinance #AN-2018-05, an Ordinance to provide for the annexation of properties owned by Slusser Investments SC, LLC. Located at 302 South Main Street by One Hundred Percent Petition; and to establish a zoning classification of GBD (General Business

District) for said properties. A Motion was made by Councilmember Clopton and a Second was made by Councilmember Waddell. The Vote to approve the Reading of Ordinance AN-2018-05 passed 5-0.

Next Mayor Rogers took the Floor and opened the Floor up for Councilmember updates. Mayor Rogers informed Council about a drop in for Admiral Sam Locklier that would be taking place on Thursday April 12th at 11:55 a.m. at the Fine Arts Center at the high school. Mayor Rogers also informed Council about a neighborhood watch meeting on April 30th and asked Council to encouraged the neighborhood watch group to expand to include other streets. After that Councilmember Cowen gave an update on the Duncan Float. Cowen encouraged Council to reach out to some of the property owners to get easements for the float. Calvin also updated Council on some of the snags in the river between the put in and the take out. After that Councilmember Clopton asked about code enforcement on some properties that have become dilapidated and or either falling down. Fant told Council that he was in the process of hiring another maintenance person who would be over code enforcement. Fant said in the past the police department had been over code enforcement but felt that having our maintenance department handle it would yield better and more effective results. Councilmember Clopton also asked about the post office. Fant said that he had spoken to the folks at the post office and they are in fact looking for a better option because they have outgrown their current location.

Next Fant took the Floor to give his Administrative Update. Fant informed Council about a health fair for senior citizens that will be taking place at the Duncan United Methodist Church on Saturday April 28, 2018 from 11:00 to 1:00. Fant said food would be provided and several vendors would be on site. Fant also informed Council about the Spring 2018 lunch to honor our senior citizens. Fant said the date for this was Friday May 18, 2018 from 11:00 to 1:00. Fant said this would be at Stoneledge park. Fant said the menu would be very similar to last year. Fant gave updates on the sewer agreement with Lyman, the Byrnes Mile project and the Website. Fant updated Council on the audit and told Council that the general fund balance based on preliminary audit numbers had increased at 6/30/17.

Next Fant took the Floor and gave the Financial Update thru March 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:33 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. Her Motion was Seconded by Councilmember Waddell. The Vote to close the meeting was unanimous.

Approved by Council this 8 day of May, 2018

By:

Clyde Rogers
Mayor Clyde "Rog" Rogers

Attest Melody Millwood

Clerk to Council, Melody Millwood