

TOWN OF DUNCAN

Council Meeting Minutes

Tuesday June 12, 2018 6:00 PM

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### MINUTES

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The Council Meeting was called to order by Mayor Clyde "Rog" Rogers at 6:00 p.m. Present at call was Mayor Clyde Rogers, Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Councilmember Shirley Clopton. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on June 11, 2018. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday June 11, 2018.

Mayor Rog Rogers lead the Invocation and led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled May 8, 2018 council meeting. Next Councilmember Clopton made a Motion to approve the minutes from the May 8, 2018 council meeting. Her Motion was Seconded by Councilmember Waddell. The Vote to approve the Minutes from the May 8, 2018 council meeting passed 8-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special call May 11, 2018 council meeting. Councilmember Clopton made a Motion to approve the minutes from the May 11, 2018 special call council meeting. Her Motion was Seconded by Councilmember Waddell. The Vote to approve the Minutes from the May 11, 2018 council meeting passed 5-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special call May 15, 2018 council meeting. Councilmember Rensberger made a Motion to approve the minutes from the May 15, 2018 special call council meeting. His Motion was Seconded by Councilmember Clopton. The Vote to approve the Minutes from the May 15, 2018 council meeting passed 5-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special call May 25, 2018 council meeting. Councilmember Clopton made a Motion to approve the minutes from the May 25, 2018 special call council meeting. Her Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the May 25, 2018 council meeting passed 5-0.

Next Mayor Rogers called Town Auditor Gary Johnson to the Floor to go over the Audit for year ending June 30, 2017. Johnson took the Floor and passed out a copy of the audited financial statements to council. Johnson said that the Town had a good year. Johnson said the general

fund gained fund balance as of the close of the year. After that Johnson took a few minutes to go over the highlights of the audit report. After that Mayor Rogers asked if anyone had any questions for the auditor. After no questions council accepted the audit report as presented.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report. Chief Long went over the stat sheet on the report. Chief Long also told council that we hired two new school resource officers.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report.

The Public Works report was given by Public Works Director Charles Hornack. Hornack passed out a report and went thru the report. Hornack also told council that he had 9 code enforcement issues during the month.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20180123-1, an Ordinance to acknowledge and authorize the execution and delivery of a Purchase Agreement between The Town of Duncan and The Town of Lyman approving the Sale and Transfer of mixed real and personal property associated with Wastewater Collection, Transfer, and Treatment Facilities; Granting the Town of Lyman a Nonexclusive Franchise to provide Wastewater Collection and Treatment for and in the Town of Duncan, and Other Matters Related Thereto. Fant took the Floor and reminded Council this was the Second and Final Reading on this Ordinance. Fant also reminded Council that the First Reading took place back on January 23, 2018. Fant told Council that Lyman had their Second Reading the night before. Fant also said Lyman was prepared to pay off the debt by the end of the fiscal year. Fant said this would take Duncan out of the sewer business. After that Mayor Rogers asked for a Motion to approve Ordinance No. 20180123-1. A Motion was made by Councilmember Waddell and a Second was made by Councilmember Clopton. The Vote to approve Ordinance No. 20180123-1, an Ordinance to acknowledge and authorize the execution and delivery of a Purchase Agreement between The Town of Duncan and The Town of Lyman approving the Sale and Transfer of mixed real and personal property associated with Wastewater Collection, Transfer, and Treatment Facilities; Granting the Town of Lyman a Nonexclusive Franchise to provide Wastewater Collection and Treatment for and in the Town of Duncan, and Other Matters Related Thereto passed 5-0.

Next Mayor Rogers called Fant to the Floor for the First Reading of Ordinance NO. 20180612-1, an ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2018 thru June 30, 2019. Fant took the Floor and reminded them this was the First Reading and it would require a Public Hearing and a Second Reading before it would be final. Fant then presented council with a balance budget for Fiscal Year 6/30/18. Fant then took time to go thru the revenues and expenses of each fund in the budget. Fant answered various questions from council. After that Mayor Rogers made a Motion to accept

the First Reading of budget Ordinance No. 20180612-1. His Motion was followed by a Second from Councilmember Clopton. The Vote to approve the First Reading of Ordinance NO. 20180612-1, an ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2018 thru June 30, 2019 passed 5-0.

Next Mayor Rogers called Fant to the Floor for the FIRST READING OF ORDINACNE NO. 20180612-2, an ORDINANCE TO AMEND ORDINANCE NO. 201705-1 RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2017 thru June 30, 2018. Fant took the Floor and reminded council that this was the First Reading and it would require a Public Hearing and a Second Reading before it would be final. Fant said that it is common practice for a municipality to make budget amendments after the original budget is in place. Fant said he likes to wait toward the end of the fiscal year to make an amendment. Fant then went thru the accounts being amended. Fant told council that we had received more revenue than expected and some expense accounts went over the budget amount. Fant said the additional revenue was enough to offset the additional expenses. After that Mayor Rogers asked for a Motion to approve Ordinance No. 20180612-2. Councilmember Clopton made a Motion to accept the First Reading of budget Ordinance No. 20180612-2. Her Motion was followed by a Second from Councilmember Waddell. The Vote to approve the First Reading of Ordinance ORDINACNE NO. 20180612-2, an ORDINANCE TO AMEND ORDINANCE NO. 201705-1 RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2017 thru June 30, 2018 passed 5-0.

Next Mayor Rogers took the Floor and opened the Floor up for Councilmember updates. Councilmember Clopton made a comment about street lights and Mayor Rogers and Councilmember Cowen spoke about tearing down the old car wash on Hwy 290 and making something out of it that would be beneficial to the town.

Next Fant took the Floor to give his Administrative Update. Fant gave updates on the Byrnes Mile project and the Website. Fant then updated council on the waterpark.

Next Fant took the Floor and gave the Financial Update thru May 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:51 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. Her Motion was Seconded by Councilmember Cowen. The Vote to close the meeting was unanimous.

Approved by Council this 10th day of July, 2018

By:

Shirley Doherty

Mayor Clyde "Rog" Rogers Pro tem

Attest Melody Millwood

Clerk to Council, Melody Millwood