

TOWN OF DUNCAN

Council Meeting Minutes

Tuesday May 14, 2019 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor “Rog” Rogers at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Mayor Rogers. Councilmember Shirley Clopton arrived at 6:05. Also present at Call was Town Administrator Cameron Fant and Fire Chief Barry Frost.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on May 13, 2019. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday May 13, 2019. The agenda was also uploaded to the Town of Duncan Website on May 13, 2019.

Mayor Rog Rogers led the Invocation and also led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled April 9, 2019 council meeting. Councilmember Rensberger made a Motion. His Motion was Seconded by Councilmember Cowen. The Vote to approve the Minutes from the regular scheduled April 9, 2019 council meeting passed 4-0 (Councilmember Clopton hadn’t arrived). Next Mayor Rogers asked for a Motion to approve the minutes from the special called April 16, 2019 council meeting. Councilmember Cowen made a Motion. His Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the special call April 16, 2019 council meeting passed 4-0 (Councilmember Clopton hadn’t arrived).

At 6:06 p.m. Mayor Rogers asked for a Motion to go into Executive Session to discuss a Personnel Matter related to the Town of Duncan. Councilmember Rensberger made a Motion to go into Executive Session. His Motion was followed by a Second from Councilmember Clopton. The Vote to go into Executive Session passed 5-0.

At 6:30 p.m. Mayor Rogers asked for a Motion to come out of the Executive Session to discuss a Personnel Matter related to the Town of Duncan. Councilmember Clopton made a Motion to come out of the Executive Session. Her Motion was followed by a Second from Councilmember Cowen. The Vote to come out of the Executive Session passed 5-0.

No Action was taken during the executive session.

The Police Department report was given by Lieutenant Miller in Chief Long's absence. Lieutenant Miller gave Council a copy of the report and went thru a couple of highlights on the report and then answered a couple various questions from Council.

The Fire Department report was given out by Chief Barry Frost. Chief Frost went over the highlights of the report.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. 20190514-1, an Ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2019 thru June 30, 2020 (first reading). Mayor Rogers called Town Administrator Cameron Fant to the Floor. Fant passed out copies of the proposed budget and then went thru each department including all revenues and expenses. Fant told Council that the budget was out of balance by \$32,510. Fant said the budget had more expenses then it had revenues at this point. Fant said that this was the first attempt to balance the budget and he had asked each department to complete their budget wish list. Fant said with all those expenses it was no surprise it would be out of balance. Fant said he would be working with each department head to go thru the budget and finalize the numbers and bring a balanced budget back for the public hearing and second reading. After that Fant answered a couple various questions from Council. Next Mayor Rogers made a Motion to approve the First Reading of Ordinance No. 20190514-1. A Second was made by Councilmember Clopton. The Vote to approve Ordinance No. 20190514-1, an Ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2019 thru June 30, 2020 (first reading) passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. 20190514-2, an Ordinance to Amend Ordinance No. 20180612-1, an ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2018 thru June 30, 2019 (first reading). Mayor Rogers called Town Administrator Cameron Fant to the Floor. Fant passed out copies of the proposed budget amendment and then went thru each account being amended. Fant told Council that it was not uncommon for a Town to amend their budget during the budget year as often times the Towns will receive more revenues or incur more expense than originally budgeted. Fant reminded Council that they always typically amend the budget closer to year end. After that Fant answered a couple various questions from Council. Next Mayor Rogers made a Motion to approve the First Reading of Ordinance No. 20190514-2. A Second was made by Councilmember Waddell. The Vote to approve Ordinance No. 20190514-2, an Ordinance to Amend Ordinance No. 20180612-1, an ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2018 thru June 30, 2019 (first reading) passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution No. R-20190514-01, A Resolution to allow the Town Administrator to purchase signs and equipment

for the Duncan Float venue at a cost not to exceed Five Hundred Dollars using funds from the Local Accommodations and Hospitality Fund. Fant took the Floor and called Councilmember Cowen to the Floor for an update on the Duncan Float project. Councilmember Cowen took the Floor and updated Council on the progress that the Tyger River Foundation was making on the South Tyger River floatability. After that Cowen told Council that this money would be used to pay for some signs to direct people to the website to learn more about the Duncan Float project. Cowen also said the money would be used to purchase equipment to help us better monitor the temperature and depth of the water in the river. After that Cowen answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution No. R-20190514-01, A Resolution to allow the Town Administrator to purchase signs and equipment for the Duncan Float venue at a cost not to exceed Five Hundred Dollars using funds from the Local Accommodations and Hospitality Fund. A Motion was made by Councilmember Waddell and a Second was made by Councilmember Cowen. The Vote to approve Resolution No. R-20190514-01 passed 5-0.

Next Mayor Rogers said it was time for the Mayor and Council update. Mayor Rogers took the Floor and told Council that the weather kept a lot of the crowd at home but the park turned out really nice.

Next Fant took the Floor to give his Administrative Update. Fant reminded Council that the waterpark would be opening Memorial Day Weekend! Next Fant updated Council on the status of several grant requests. Fant also updated Council and the audit preparation status.

Next Fant took the Floor and gave the Financial Update thru March 2019. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:40 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. His Motion was Seconded by Councilmember Waddell. The Vote to close the meeting passed 5-0.

Approved by Council this _____ day of _____, 2019

By:

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood