

# TOWN OF DUNCAN

## Council Meeting Minutes

Tuesday January 8, 2019 6:00 PM

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### MINUTES

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The Council Meeting was called to order by Mayor “Rog” Rogers at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger, Councilmember Clopton and Mayor Rogers. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost, and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on January 7, 2019. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday January 8, 2019. The agenda was also uploaded to the Town of Duncan Website on January 8, 2019.

Mayor Rogers led the Invocation and then led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the special called December 14, 2018 council meeting. Councilmember Clopton made a Motion. Her Motion was Seconded by Councilmember Waddell. The Vote to approve the Minutes from the December 14, 2018 special call council meeting passed 5-0.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report and then answered a couple various questions from Council. Long said calls were up due to accidents from all the rain.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report and answered a couple various questions from Council.

At 6:05 p.m. Mayor Rogers asked for a Motion to go into Executive Session to discuss a Contractual Matter related to the Town of Duncan. Councilmember Clopton made a Motion to go into Executive Session. Her Motion was followed by a Second from Councilmember Cowen. The Vote to go into Executive Session passed 5-0.

At 7:30 p.m. Mayor Rogers asked for a Motion to come out of the Executive Session to discuss a Contractual Matter related to the Town of Duncan. Councilmember Clopton made a Motion to come out of the Executive Session. Her Motion was followed by a Second from Councilmember Rensberger. The Vote to come out of the Executive Session passed 5-0.

No Action was taken during the executive session.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-2019010801, a Resolution authorizing the purchase of certain real property and wastewater equipment and infrastructure by the Town of Duncan; relating to the declaration of intent by the Town to reimburse certain expenditures made prior to the issuance of federally tax-exempt General Obligation Bonds or other obligations by the Town; and other matters related to the foregoing. Fant informed Council that a reimbursement resolution would allow the Town to go ahead and make certain purchases and be able to obtain financing for those purchases at a later time after purchase. Fant then reminded Council of the decision to move forward with the purchase of the new shop building on River Street. Fant also reminded Council that the Town would be partnering with the Town of Lyman to install a sewer pump station to enable areas located inside the sewer service area to be able to tie onto the sewer system. Fant reminded Council that Lyman would be paying for 50% of the sewer pump station. Fant said at this point he didn't know the total amount of the General Obligation Bond but said it would be somewhere in the \$350,000 range. Fant said the purchase of the new shop building would be \$215,000 and Duncan's portion of the pump station would be around \$125,000. Fant combining the financing thru a GO Bond of these two purchases would cut down on attorney fees because the paperwork for the bond would only be done once. Fant said we would probably be ready to close on the shop building in early February and probably wouldn't be moving forward on the sewer pump station until April. After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution # 2019010801. A Motion was made by Councilmember Clopton. A Second was made by Councilmember Rensberger. The Vote to approve Resolution # R-2019010801, a Resolution authorizing the purchase of certain real property and wastewater equipment and infrastructure by the Town of Duncan; relating to the declaration of intent by the Town to reimburse certain expenditures made prior to the issuance of federally tax-exempt General Obligation Bonds or other obligations by the Town; and other matters related to the foregoing passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-2019010802, a Resolution to allow the Town Administrator to enter into an agreement with POSTEC to purchase MobileBytes Hardware and Equipment for sales and concessions at Shipwreck Cove Waterpark at a price not to exceed \$14,500. Fant took the Floor and reminded Council that this season the Town would be taking over the concessions at the waterpark. Fant said part of the process of running the concessions included having a point of sale (POS) system. Fant said after much research they decided to go with Postec to handle the POS needs thru a system called MobileBytes. Fant said that the Town had always used Postec for the sale of waterpark tickets. Fant said that MobileBytes was perfect for the concessions. Fant said this system would allow people to place orders on their smart phones, it would allow for line busters and it would even allow for a time clock system for park employees. Fant said this system was cheaper than some of the other platforms he looked at. Fant said that this system would easily allow for growth and could be used even at the event center. Fant said the primary components were IPADS. After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution # 2019010802. A

Motion was made by Councilmember Rensberger. A Second was made by Councilmember Clopton. The Vote to approve Resolution # R-2019010802, a Resolution to allow the Town Administrator to enter into an agreement with POSTEC to purchase MobileBytes Hardware and Equipment for sales and concessions at Shipwreck Cove Waterpark at a price not to exceed \$14,500 passed 5-0.

Next Fant took the Floor to give his Administrative Update. Fant told Council that the Public Works Department would be working hard to catch up on leaves and limbs. Fant said after that they would be working on pot holes, removing the Christmas Lights and preparing to move into the new shop. Next Fant gave an update on the work at Stoneledge Park, work at the waterpark and audit preparations. Fant also reminded Council about the economic interest forms.

Next Fant took the Floor and gave the Financial Update thru December 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:50 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell. His Motion was Seconded by Councilmember Clopton. The Vote to close the meeting passed 5-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2018

By:

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Mayor Clyde "Rog" Rogers

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood