

TOWN OF DUNCAN
Council Meeting Minutes
Tuesday October 8, 2019 6:00 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Shirley Clopton, Councilmember Greg Rensberger and Mayor Rogers. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on October 7, 2019. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday October 7, 2019. The agenda was also uploaded to the Town of Duncan Website on October 7, 2019.

Mayor Rog Rogers led the Invocation and then led the Pledge of Allegiance.

Next Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled council meeting held on September 10, 2019. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Waddell. The Vote to approve the Minutes from the September 10, 2019 regular scheduled council meeting passed 4-0 (Greg was absent for the meeting so he didn't vote). Next Mayor Rogers asked for a Motion to approve the minutes from the special call council meeting held on September 30, 2019. Councilmember Cowen took the Floor and told Council that the minutes didn't include the vote on the \$5,000 donation for the Middle Tyger Community Center. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Mayor Rogers. The Vote to approve the Minutes from the September 30, 2019 special call council meeting subject to amending the Minutes to include the vote on the \$5,000 donation for the Middle Tyger Community Center passed 5-0.

Next Mayor Rogers called Raymond Wilkins to the Floor. Mayor Rogers informed Council that Wilkins had just completed building a new home and that his new home was outside the town limits so Wilkins resigned from the Zoning Board. Mayor Rogers took a minute to thank Mr. Wilkins for his service on the board.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report and then answered a couple various

questions from Council. Councilmember Cowen asked about the device that checks your speed that gets placed in various locations in town. Chief Long told Cowen that the battery was dead but a new battery had been ordered and the device would be put back into service.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report and answered a couple various questions from Council.

Next Town Administrator Cameron Fant took the Floor to give the Public Works Department update. Fant told Council the Public Works Department had been working on grass, limbs, leaves, bush hogging various places throughout town and handing out red tags.

Next Town Administrator Cameron Fant took the Floor to give an update on the Water Park. Fant told Council that Patrick Elliott had taken some much-needed time off. Fant said that Elliott was in the process of closing down the park and already starting to prepare for next season. Fant said they planned on continuing to make various upgrades to the park on perform other maintenance items.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution No. R-20191008-01, a Resolution authorizing the Town Administrator to distribute the monies received from the state accommodations tax. Fant took the Floor and informed Council that it was the time of year to pay out our state accommodations tax money to the people that submitted grant request. Fant said that everyone who submitted a request will receive all the funding they asked for. Fant said the requests were very similar to last year. Fant went thru the monies to be paid out as follows: Rebel Touchdown Club (Byrnes 7 on 7 tournament) \$5,000.00 Poplar Springs Baptist Church (Mayfest festival) \$12,209.00, Byrnes High School Athletics (Byrnes softball tournament) \$6,000.00, Town of Duncan (entertainment construction project stoneledge) \$25,000.00, and Tyger River Foundation (Blue Ways/Green Ways) \$10,000.00.

Fant said the Town of Duncan monies would go to fund construction costs for the event center at Stoneledge park. Next Fant answered a couple various questions from Council. After that Mayor Rogers asked for a Motion to approve Resolution No. R-20191008-01, a Resolution authorizing the Town Administrator to distribute the monies received from the state accommodations tax. A Motion was made by Councilmember Clopton and her Motion was Seconded by Councilmember Waddell. The Vote to approve Resolution No. R-20191008-01, a Resolution authorizing the Town Administrator to distribute the monies received from the state accommodations tax passed 5-0.

Next Mayor Rogers called Town Fire Chief Barry Frost to the Floor for Resolution No. R-20191008-02, a Resolution authorizing the Town Fire Chief to accept a FEMA Grant for the Duncan Fire Service Area, 100% grant, for the Recruitment and Retention of Volunteer Fire

Fighters, at a grant amount not to exceed \$58,240 per year for 4 years. Fire Chief Barry Frost took the Floor and informed council that this grant would help him keep good needed volunteers on staff. Frost said that FEMA would pay for volunteer hours worked via putting money on a debit card for the volunteers as they earned the pay. Frost said this would not cost the Town anything. Frost said that Ryan Jones was going to monitor the grant for the FSA. Next Frost answered a couple various questions from Council. After that Mayor Rogers asked for a Motion to approve Resolution No. R-20191008-02, a Resolution authorizing the Town Fire Chief to accept a FEMA Grant for the Duncan Fire Service Area, 100% grant, for the Recruitment and Retention of Volunteer Fire Fighters, at a grant amount not to exceed \$58,240 per year for 4 years. A Motion was made by Councilmember Rensberger and his Motion was Seconded by Councilmember Cowen. The Vote to approve Resolution No. R-20191008-02 passed 5-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the Second Reading of Ordinance No. AN-2019-05, an Ordinance to provide for the annexing and zoning of property. The property is currently un-zoned Spartanburg County. The proposed zoning of this property is General Business District. S & A Duncan Investment LLC, and Diamond Jubilee LLC are the owners of properties located on 1548, 1550, 1554 E. Main St. and 1552 E. Main St. Duncan SC, 29334. More particularly described as Spartanburg County Parcel Numbers 5-26-00-001.46, 5-26-00-001.04, 5-26-00-001.47, and 5-26-00-001.4. Fant took the Floor and told Council that this annexation was for the of Gaston home place. Fant reminded Council that this would be the Second and final reading for this annexation. Fant said that this property is located adjacent to the KFC. Fant said the developer is going to build a motel on the backside of the property and a strip mall on the front side. Fant said he has heard the motel was going to be a Comfort Inn and Suites and the businesses were going to include a Jersey Mikes Sub shop and a Verizon store. After that Fant and Frost answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Annexation Request AN-2019-05. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve the Second Reading of Ordinance No. AN-2019-05, an Ordinance to provide for the annexing and zoning of property. The property is currently un-zoned Spartanburg County. The proposed zoning of this property is General Business District. S & A Duncan Investment LLC, and Diamond Jubilee LLC are the owners of properties located on 1548, 1550, 1554 E. Main St. and 1552 E. Main St. Duncan SC, 29334. More particularly described as Spartanburg County Parcel Numbers 5-26-00-001.46, 5-26-00-001.04, 5-26-00-001.47, and 5-26-00-001.4 passed 5-0.

Next Mayor Pro Tem Clopton called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. AN-2019-04, an Ordinance to provide for the annexation of property

owned by PAC Holdings, LLC at 1555 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties. Fant took the Floor and reminded Council that this was the Second and final reading on this Annexation. Fant reminded Council that the first reading took place back in August. Fant said that this Corporation owned the Zaxbys restaurant and additional property located beside the building. Fant reminded Council that the owner of the company that owned the Zaxbys wanted to develop his vacant property to build a strip center building on it and include a restaurant as part of the center. Fant reminded Council that the County was going to make him build a retaining wall on the property to protect the apartment complex. Fant told Council that Chief Frost told the owner that the Town wouldn't make him build a retaining wall so he decided to annex into the Town of Duncan. After that Frost and Fant answered a few various questions about the annexation from Council. Then Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. AN-2019-04. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Waddell. The Vote to pass the Second Reading of Ordinance No. AN-2019-04, an Ordinance to provide for the annexation of property owned by PAC Holdings, LLC at 1555 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties passed 5-0.

Next Mayor Rogers opened the Floor for the Mayor and Council Update. No updates were given.

Next Fant took the Floor to give his Administrative Update. Fant informed Council that the Town had been turned down by the County on the annual road resurfacing request. Fant said that he had engaged Larry Flynn, a local attorney, to conduct a title search to help the town determine its rights of ways on Wheeler Street. Fant said the Town would use its C-Fund money to work on Wheeler Street as well as Spartan Green Blvd. Fant also updated Council on the construction at Stoneledge Park.

Next Fant took the Floor and gave the Financial Update thru September 2019. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:11 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. Her Motion was Seconded by Councilmember Rensberger. The Vote to close the meeting passed 5-0.

Approved by Council this _____ day of _____, 2019

By:

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood