

**TOWN OF DUNCAN**  
Council Meeting Minutes  
Tuesday August 13, 2019 6:00 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Pro Tem Shirley Clopton at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen and Councilmember Shirley Clopton. Mayor Rogers was absent. Councilmember Greg Rensberger arrived at 6:04. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on August 12, 2019. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday August 12, 2019. The agenda was also uploaded to the Town of Duncan Website on August 12, 2019.

Town Administrator Cam Fant led the Invocation and then Mayor Pro Tem Shirley Clopton led the Pledge of Allegiance.

Next Mayor Pro Tem Clopton asked for a Motion to approve the minutes from the regular scheduled council meeting held on July 9, 2019. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Clopton. The Vote to approve the Minutes from the July 9, 2019 regular scheduled council meeting passed 3-0.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report and then answered a couple various questions from Council. Long also talked about the success of National Night Out.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report and answered a couple various questions from Council.

Next Town Administrator Cameron Fant took the Floor to go over the Public Works Department update. Fant told Council that the fellows had rented a mini excavator during the month and done a lot of work on Parker Street, Crescent Circle and River Street. Fant said they had also been doing weekly maintenance. Fant said that he had helped in putting together and handing out over 50 red tags for code enforcement violations mainly in Duncan Station. Fant said all but 4 people rectified their violations. Fant said he had handed the 4 people of to the Police Department for citations.

Next Town Administrator Cameron Fant took the Floor to give an update on the Water Park. Fant said the Dive in Movie was a success and hoped for a bigger turn out next season. Fant said to date they were about \$18,000 higher in ticket sales than last year.

Next Mayor Pro Tem Shirley Clopton asked for a Motion to Amend the agenda to include Rezoning request RZ 2019-03. Clopton said the property is currently zoned as a Residential RS-2 and the current land use of the property is residential. The proposed zoning of the property is a change to RM-8 Low Density Multifamily District. The property is located at Cannon Road, Duncan SC. The parcel number of the property is 5-20-02-063.04. Councilmember Cowen made a Motion to Amend the agenda and his Motion was followed by a Second from Councilmember Clopton. The Vote to Amend the agenda to include Rezoning Request RZ 2019-03 passed 4-0. (Councilmember Rensberger arrived)

Next Mayor Pro Tem Shirley Clopton called Town Administrator Cameron Fant to the Floor to talk about Resolution # R-20190813-01, A Resolution to allow the Town Administrator to sign a Law Enforcement Mutual Aid Agreement between the Spartanburg County Sheriff's Office and the Duncan Police Department. Fant took the Floor and informed Council that this Resolution was to renew our ongoing Resolution with the Sheriff's Office to provide public safety functions across jurisdictional lines. Fant said that technically this Resolution auto renews each year but Sheriff Wright likes for us to pass it each year. Fant said either party can terminate it at any time. After that Clopton made a Motion to pass Resolution # R-20190813-01 and her Motion received a Second by Councilmember Cowen. The Vote to approve Resolution # R-20190813-01, A Resolution to allow the Town Administrator to sign a Law Enforcement Mutual Aid Agreement between the Spartanburg County Sheriff's Office and the Duncan Police Department passed 4-0.

Next Mayor Pro Tem Shirley Clopton called Town Administrator Cameron Fant to the Floor to talk about Resolution # R-20190813-02, A Resolution to allow the Town Administrator to sign a Law Enforcement Mutual Aid Agreement between the Cherokee County Sheriff's Office and the Duncan Police Department. Fant took the Floor and informed Council that this Resolution was the exact same as the one just passed for Spartanburg County. Fant said just like the Spartanburg Resolution either party can terminate this one at any time. After that Mayor Pro Tem Clopton asked for a Motion to pass Resolution # R-20190813-02. Councilmember Cowen made a Motion and his Motion received a Second by Councilmember Rensberger. The Vote to approve Resolution # R-20190813-02, A Resolution to allow the Town Administrator to sign a Law Enforcement Mutual Aid Agreement between the Cherokee County Sheriff's Office and the Duncan Police Department passed 4-0.

Next Mayor Pro Tem Clopton called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. AN-2019-03, an Ordinance to provide for the annexation of property owned by MTL D INC. at 1540 E. Main Street, Duncan SC by One Hundred Percent Petition: and to

establish a Zoning Classification of GBD (General Business District) for said properties. Fant took the Floor and told Council that this Corporation owned the KFC and additional property located behind the building. Fant asked Zoning Administrator Barry Frost to go over the Annexation. Frost took the Floor and informed Council that the company that owned the KFC was going to subdivide their lot and sale the back vacant lot. Frost said the only caveat was that the Town would have to maintain the small road that runs to the hotel behind the restaurant. Frost said the tax revenue would offset any road maintenance. After that Frost and Fant answered a few various questions about the annexation from Council. Then Mayor Pro Tem Shirley Clopton asked for a Motion to approve the First Reading of Ordinance No. AN-2019-03. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Waddell. The Vote to pass the First Reading of Ordinance No. AN-2019-03, an Ordinance to provide for the annexation of property owned by MTL D INC. at 1540 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties passed 4-0.

Next Mayor Pro Tem Clopton called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. AN-2019-04, an Ordinance to provide for the annexation of property owned by PAC Holdings, LLC at 1555 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties. Fant took the Floor and told Council that this Corporation owned the Zaxbys restaurant and additional property located beside the building. Fant asked Zoning Administrator Barry Frost to go over the Annexation. Frost took the Floor and informed Council that the owner of the company that owned the Zaxbys wanted to develop his vacant property to build a strip center building on it and include a restaurant as part of the center. Frost told him the County was going to make him build a retaining wall on the property to protect the apartment complex. Frost told him that the Town wouldn't make him build a retaining wall so he decided to annex into the Town of Duncan. After that Frost and Fant answered a few various questions about the annexation from Council. Then Mayor Pro Tem Shirley Clopton asked for a Motion to approve the First Reading of Ordinance No. AN-2019-04. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Clopton. The Vote to pass the First Reading of Ordinance No. AN-2019-04, an Ordinance to provide for the annexation of property owned by PAC Holdings, LLC at 1555 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties passed 4-0.

Next Mayor Pro Tem Clopton called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. RZ-2019-03, an Ordinance to provide for the rezoning of property currently zoned as Residential RS-2. The current land use of the property is residential. The proposed zoning of the property is a change to RM-8 Low Density Multifamily District. The property is located at Cannon Road, Duncan SC. The parcel number of the property is 5-20-02-063.04. Zoning Administrator Barry Frost took the Floor and went over this project with Council. After that Frost answered a few various questions about the rezoning request from Council. Then Mayor Pro Tem Shirley Clopton asked for a Motion to approve the First Reading of Ordinance No. RZ-2019-03. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Clopton. The Vote to pass the First Reading of Ordinance No. RZ-2019-03, an Ordinance to

provide for the rezoning of property currently zoned as Residential RS-2. The current land use of the property is residential. The proposed zoning of the property is a change to RM-8 Low Density Multifamily District. The property is located at Cannon Road, Duncan SC. The parcel number of the property is 5-20-02-063.04 passed 4-0.

Next Mayor Pro Tem Clopton opened the Floor for the Mayor and Council Update. Councilmember Waddell asked for staff to look into possibly widening Hwy 290 in front of his house. Waddell said years ago they moved the power poles to hopefully one day accommodate widening Hwy 209 near his house.

Next Fant took the Floor to give his Administrative Update. Fant informed Council that the Town had been awarded a PARD Grant in the amount of \$71,858 to install new soft surface play material at Stoneledge Park. Fant also informed Council that he had been meeting with Timken and submitted a grant request for \$75,000 to help pay for the Event Center Gardens at Stoneledge. Fant spoke to Council about buying flags for the Byrnes Rebels and hanging them on telephone poles. Fant updated Council on submitting the 50/50/ road fund match to Spartanburg County. Fant also updated Council on the audit and the construction at Stoneledge Park.

Next Fant took the Floor and gave the Financial Update thru July 2019. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 6:40 p.m. Mayor Pro Tem Clopton asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Cowen. His Motion was Seconded by Councilmember Clopton. The Vote to close the meeting passed 4-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2019

By:

\_\_\_\_\_  
Mayor Clyde "Rog" Rogers

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood