

TOWN OF DUNCAN
Council Meeting Minutes
Tuesday October 9, 2018 6:00 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Rogers Clopton at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger, Councilmember Clopton and Mayor Rogers. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost, Public Works Director Charles Hornack and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on October 8, 2018. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday October 8, 2018. The agenda was also uploaded to the Town of Duncan Website on October 8, 2018.

Mayor Rogers led the Invocation and then led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled September 11, 2018 council meeting. Councilmember Rensberger made a Motion. His Motion was Seconded by Councilmember Clopton. The Vote to approve the Minutes from the September 11, 2018 council meeting passed 5-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special called September 24, 2018 council meeting. Councilmember Clopton made a Motion. Her Motion was Seconded by Councilmember Cowen. The Vote to approve the Minutes from the September 24, 2018 special call council meeting passed 5-0.

The Police Department report was given by Lt. Miller. Lt. Miller gave Council a copy of the report and went thru a couple highlights on the report.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report.

The Public Works report was given by Public Works Director Charles Hornack. Hornack went over the highlights of the report.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Victim's Advocate Report. Fant took the Floor and informed Council that from time to time he was going to have the Town Park Director, Patrick Elliott give updates to Council as well as from time to time have

the Town Victim's Advocate, Frank Fuller give and update on the Victim's Advocate work in the Town of Duncan. Fant said that today would be the first of such updates from Frank Fuller. After that Victim's Advocate Frank Fuller took the Floor. Fuller first introduced himself and gave a quick summary of his resume. Next Fuller went over the role of a Victim's Advocate to Council. After that Fuller went thru some of the items he had been working on since being named as the Duncan Victim's Advocate.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20180911-1, an Ordinance relating to the recovery of collection costs as a part of delinquent debts collected pursuant to the Setoff Debt Collection Act. Fant took the Floor and informed Council that the Town of Duncan from time to time has people that owe for tickets or other citations and they don't have the ability to pay them. Fant said the Town will go thru the process of garnishing any state income tax refund from people who owe the town money and don't try to pay the money. Fant said this ordinance is to add to the amount of money owed that a person who owes money to the Town and can't pay, the cost of collecting on that money. Fant said by doing this the Town had a better chance of collecting all the money owed to the Town. Fant reminded Council that this would be the Second and Final reading of this ordinance. After that Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. 20180911-1, an Ordinance relating to the recovery of collection costs as a part of delinquent debts collected pursuant to the Setoff Debt Collection Act. A Motion was made by Councilmember Clopton and followed by a Second from Councilmember Cowen. The Vote to approve the Second Reading of Ordinance No. 20180911-1, an Ordinance relating to the recovery of collection costs as a part of delinquent debts collected pursuant to the Setoff Debt Collection Act passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution No. R-2018100901, a Resolution authorizing the Town Administrator to distribute the monies received from the state accommodations tax. Fant took the Floor and informed Council that it was the time of year to pay out our state accommodations tax money to the people that submitted grant request. Fant said that everyone who submitted a request received all the funding they asked for. Fant said the requests were very similar to last year. Fant went thru the monies to be paid out as follows: Rebel Touchdown Club (Byrnes 7 on 7 tournament) \$5,000.00 Poplar Springs Baptist Church (Mayfest festival) \$13,384.00, Byrnes High School Athletics (Byrnes softball tournament) \$6,000.00, Town of Duncan (entertainment construction project stoneledge) \$50,000.00, and Tyger River Foundation (Duncan Float) \$6,000.00. Fant said the Town of Duncan monies would go to fund architectural, engineering and construction costs for the event center at Stoneledge park. Next Fant answered a couple various questions from Council. After that Mayor Rogers asked for a Motion to approve Resolution No. R-2018100901, a Resolution authorizing the Town Administrator to distribute the monies received from the state accommodations tax. A Motion was made by Councilmember Clopton and her Motion was Seconded by Councilmember Waddell. The Vote to approve Resolution No. R-2018100901, a Resolution authorizing the Town Administrator to distribute the monies received from the state accommodations tax passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution No R-2018100902, a Resolution to Consent to the Amendment of the Agreement for Development of a Joint County Industrial and Business Park, Dated as of April 20, 2009, By and Between Spartanburg County, South Carolina, and Cherokee County, South Carolina, to include certain properties located within the Town of Duncan; and Other Matters Relating Thereto. Fant took the Floor and informed Council that this Resolution was for project Victory. Fant said this project would consist of two industrial buildings. Fant reminded Council that we had recently passed this same Resolution for the CRG project as well as the Robinson Weeks Project. Fant said that for Spartanburg County to be able to legally negotiate an incentive package the county had to partner with another county to put the property into a joint county industrial park. Fant said that since the property was now in Duncan we had to approve this to be able to negotiate our incentive package. After that Mayor Rogers asked for a Motion to approve Resolution No. R-2018100902. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve Resolution No. R-2018100902, a Resolution to consent to the amendment of the agreement for development of a joint county industrial and business park, dated as of April 20, 2009, By and Between Spartanburg County, South Carolina, and Cherokee County, South Carolina, to include certain properties located within the Town of Duncan; and other matters relating thereto passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. 20181009-1, an Ordinance to acknowledge and authorize the execution and delivery of an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina and Project VICTORY, with respect to Infrastructure Credits to be applied against Fee in Lieu of Tax Payments related to certain investments in the Town; and Other Matters Related Thereto. Fant took the Floor and reminded Council that back in July the town passed an MOU for project Victory. Fant said it was time to convert that MOU into an ordinance. Fant said that the ordinance for project Victory was the same as the MOU except that the developers had added additional properties that they annexed into Duncan. Fant reminded Council about the 4 houses that was recently annexed into the town. After that Fant called Barry Frost to the Floor to go thru some of the estimated cost and tax numbers on the project. Next Fant and Frost answered a couple various questions from Council. Next Mayor Rogers made a Motion to accept the First Reading of Ordinance No. 20181009-1. His Motion was followed by a Second from Councilmember Waddell. The Vote to approve the First Reading of Ordinance No. 20181009-1, an Ordinance to acknowledge and authorize the execution and delivery of an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina and Project VICTORY, with respect to Infrastructure Credits to be applied against Fee in Lieu of Tax Payments related to certain investments in the Town; and Other Matters Related Thereto passed 5-0.

Next Mayor Rogers took the Floor and opened the Floor up for Councilmember updates. Rogers started by encouraging Council to go by and check out all the dirt work being done at Stoneledge Park. Next Councilmember Clopton took the Floor and told Council she had been asked a question from a citizen about all the maintenance equipment that had been purchased and what we were doing with it. Rogers answered by saying all the equipment had been purchased

basically from one person. Rogers said that the Public Works department was in the process of getting the proper licenses to drive the big equipment and complete repairs to some of the other equipment. Fant took the Floor and also said he would try and email Council and give weekly updates as the what the Public Works department had been and would be doing.

Next Fant took the Floor to give his Administrative Update. Fant gave an update on the work at Stoneledge Park. Fant told Council that the loan had been closed and funded. Fant also had Council to decide on a date of 12/8/18 as the date for the Town Christmas Parade. Fant gave an update on the building on main street that he and Councilmember Clopton had looked at as a possible project for the Town. After that Fant reminded Council that we would have a special call meeting on October 19, 2018 at 4:00 for the public hearing and second reading of the Childrens Home and the second reading on the IRA for Project Victory.

Next Fant took the Floor and gave the Financial Update thru September 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:00 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Cowen. His Motion was Seconded by Councilmember Rensberger. The Vote to close the meeting was unanimous.

Approved by Council this _____ day of _____, 2018

By:

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood