

**TOWN OF DUNCAN**  
Council Meeting Minutes  
Tuesday August 14, 2018 6:00 PM

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**MINUTES**

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The Council Meeting was called to order by Mayor Rogers at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Mayor Rogers. Councilmember Shirley Clopton was absent. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost, Public Works Director Charles Hornack and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on August 13, 2018. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday August 13, 2018. The agenda was also uploaded to the Town of Duncan Website on August 13, 2018.

Mayor Rogers lead the Invocation and Alfred McGinnis Jr., led the Pledge of Allegiance.

Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled July 10, 2018 council meeting. Next Councilmember Cowen made a Motion to approve the minutes from the July 10, 2018 council meeting. His Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the July 10, 2018 council meeting passed 4-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special call July 24, 2018 council meeting. Councilmember Cowen made a Motion to approve the minutes from the July 24, 2018 special call council meeting. His Motion was Seconded by Councilmember Waddell. The Vote to approve the Minutes from the July 24, 2018 council meeting passed 4-0. Next Mayor Rogers asked for a Motion to approve the minutes from the special call July 30, 2018 council meeting. Councilmember Waddell made a Motion to approve the minutes from the July 30, 2018 special call council meeting. His Motion was Seconded by Councilmember Rensberger. The Vote to approve the Minutes from the July 30, 2018 council meeting passed 4-0.

At 6:06 p.m. Mayor Rogers asked for a Motion to go into Executive Session for 1) to discuss a Contractual Matter related to Stoneledge Park, 2) to discuss an Economic Development matter. Councilmember Cowen made a Motion to go into Executive Session. His Motion was followed by a Second from Councilmember Waddell. The Vote to go into Executive Session passed 4-0.

At approximately 7:34 Mayor Rogers asked for a Motion to come out of Executive Session for 1) to discuss a Contractual Matter related to Stoneledge Park, 2) to discuss an Economic Development matter. A

Motion was made by Councilmember Waddell and a Second was made by Councilmember Rensberger. The Vote to come out of Executive Session passed 4-0. No action was taken during the Executive Session.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report. Chief Long also encourage Council to come by the Police Department this week and try the shooting simulator projector. Chief Long answered a couple various questions from Council.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report.

The Public Works report was given by Public Works Director Charles Hornack. Hornack updated Council about repairs being made on Parker Street and the sidewalk maintenance on Hwy 290. Hornack also told Council about a couple new hires in the department.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20180710-1, an Ordinance for a Text Amendment on the maximum building height. The section(s) to be changed in the zoning ordinance are Central Business District Sec. 125-811, General Business District Sec. 125-846, Research and Limited Industrial District Sec 125-895 and General Industrial District Sec 125-920. The maximum building height change will go from 35 feet to 85 feet. Fant informed Council that the building height was restricted in the past to 35 feet due to high restrictions on the fire trucks. Fant said that over time our fire trucks have been updated and we can go up much higher on our fire trucks. Fant said in the past Zoning Administrator Barry Frost would have to give written permission per project on certain projects to go beyond 35 ft. Fant said it was time to make this adjustment as it pertains to the industrial district so that Barry wouldn't have to keep making special exceptions. After that Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. 20180710-1, an Ordinance for a Text Amendment on the maximum building height. A Motion was made by Councilmember Waddell and his Motion was Seconded by Councilmember Rensberger. The Vote to approve Ordinance No. 20180710-1, an Ordinance for a Text Amendment on the maximum building height passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20180710-1, an Ordinance for a Text Amendment on the number of parking space requirements. The section(s) to be changed in the zoning ordinance are Research and Limited Industrial District and General Industrial District Sec 125-957. The new measurements for parallel parking lots are 9-foot width stall, 18-foot-deep, 162-foot total area and 24-foot minimum drive isle. All parking lots should be paved that have over 5 parking spaces. Fant took the Floor and went thru the particulars about this text amendment. Fant said it was time for Duncan to update these requirements as we are starting to grow particularly in the industrial districts. After that Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. 20180710-1, an Ordinance for a Text Amendment on the number of parking space requirements. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Second Reading of Ordinance No. 20180710-

1, an Ordinance for a Text Amendment on the number of parking space requirements passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution No. R-2018081401, a Resolution to allow the Town Administrator to enter into a contract with P.A.R. Grading & Hauling, Inc. at a price not to exceed \$1,600,000 of the early site work package for Stoneledge Park. Fant took the Floor and reminded Council that P.A.R. Grading had won the bid for the early site package for the event center. Fant said that this contract would include everything except for the event center building and the event center garden. Fant said that P.A.R. could start work at the time we wanted them to start. Fant reminded Council that this would be paid for using our local A & H funds, grants and a loan. After that Fant answered a couple various questions from Council. Next Mayor Rogers made a Motion to approve Resolution No. R-2018081401. His motion was followed by a Second from Councilmember Cowen. The vote to Approve Resolution No. R-2018081401, a Resolution to allow the Town Administrator to enter into a contract with P.A.R. Grading & Hauling, Inc. at a price not to exceed \$1,600,000 of the early site work package for Stoneledge Park passed 4-0.

Next Mayor Rogers took the Floor and opened the Floor up for Councilmember updates. Mayor Rogers took a minute to ask for volunteers to help do some yard work at the Southeastern Children's Home on Saturday at 9:00.

Next Fant took the Floor to give his Administrative Update. Fant told Council that he felt that the first annual beach bash was a big hit. Fant also said that National Night Out went well also. Fant reminded Council about the municipal meeting on 8/23/18 at 6:30. Fant said at this time they didn't have a guest speaker. Fant also told Council that the website was up and online and encouraged Council to look at it and critique it. Fant said that this would be the last full week of the waterpark and after this week it would be open on the weekend only thru Labor Day.

Next Fant took the Floor and gave the Financial Update thru July 2018. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 8:05 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell. His Motion was Seconded by Councilmember Cowen. The Vote to close the meeting was unanimous.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2018

By:

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Mayor Clyde "Rog" Rogers

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood