

TOWN OF DUNCAN

Council Meeting Minutes

Tuesday September 10, 2019 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Shirley Clopton and Mayor Rogers. Councilmember Greg Rensberger was absent. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on September 9, 2019. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday September 9, 2019. The agenda was also uploaded to the Town of Duncan Website on September 9, 2019.

Town Administrator Cam Fant led the Invocation and then Mayor Rog Rogers led the Pledge of Allegiance.

Next Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled council meeting held on August 13, 2019. A Motion was made by Councilmember Waddell and his Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Minutes from the August 13, 2019 regular scheduled council meeting passed 4-0.

Next Mayor Rogers asked for a Motion to amend the Agenda to remove the Second Reading of Ordinance No. RZ-2019-03, an Ordinance to provide for the rezoning of property that is currently zoned RS-2 residential. The proposed zoning of the property is a change to RM-8 Low Density Multifamily District. The property is located at Cannon Road, Duncan, SC. The parcel number of the property is 5-20-02-063.04. Mayor Rogers informed Council that staff was still waiting on a site plan for the project that was needed before moving forward with rezoning at this time. Mayor Rogers made a Motion and his Motion was followed by a Second from Councilmember Clopton. The Vote to approve amending the Agenda to remove the Second Reading of Ordinance No. RZ-2019-03 passed 4-0.

Next Mayor Rogers called Town Auditor Gary Johnson to the Floor to go over the Audit for year ending June 30, 2018. Johnson took the Floor and passed out a copy of the audited financial statements to council. Johnson said that the Town had a good year. Johnson started by apologizing for the delay in starting and the length of time it took to complete the audit. After

that Johnson took a few minutes to go over the highlights of the audit report. After Johnson finished going thru the report, he answered a couple of various questions from Council. Then after all questions were answered Mayor Rogers made a Motion to accept the audit report as presented. His Motion was followed by a Second from Councilmember Clopton. The Vote to accept the audit report as presented for fiscal year ending June 30, 2018 passed 4-0.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report and then answered a couple various questions from Council.

The Fire Department report was given by Chief Frost. Chief Frost went over the highlights of the report and answered a couple various questions from Council. Frost also told Council about the 4 firefighters the Town sent to Berkley County to help aid in hurricane relief efforts.

Next Town Administrator Cameron Fant took the Floor to give the Public Works Department update. Fant told Council the he hoped they noticed the new Byrnes banners on many of the telephone poles located down Main Street. Fant said he planned on adding some additional banners soon and at some point, we would have banners on every pole in town. Fant updated council on red tags that Tyler had put out. Fant also told Council that the police department had no luck in giving out citations to the 4 homeowners in Duncan Station. Fant said that he would most likely take over the citation process himself. Fant also told Council that the Public Works Department had recently finished cleaning up the sidewalks in preparation of the first home football game. After that Councilmember Cowen asked for the Public Works Department to put on their schedule the cleaning of the input/output access point for the river.

Next Town Administrator Cameron Fant took the Floor to give an update on the Water Park. Fant told Council that finally he had his life back, the waterpark was closed for the season, BUT Fant said this was the best calendar year to date as far as ticket sales! Fant then told Council the Town was going to let a local army unit use the waterpark on Saturday for a couple hours free of charge.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-20190910-01, a Resolution to allow the Town Administrator to sign an Inmate Labor Agreement with the SC Department of Corrections. Fant took the Floor and reminded Council that in years past the Town had used inmate labor before. Fant said that the opportunity to use inmate labor again has arrived. Fant said that he had been talking with the SC Department of Corrections about how the process worked. Fant said that first the Town would have to sign the agreement that Fant handed out to Council. Fant said that he had gone thru the agreement and really didn't see anything of concern on it. Fant said after signing the agreement that several members of the Town, the Mayor, Administrator, Police Chief and Public Works Staff would have to go and do some training on how the inmate labor process worked. Fant said after that we could use as

many people as we wanted as often as we wanted. Fant said it would be our responsibility to pick them up and bring them back at the end of the day. Fant then went thru a list of labor-intensive projects that the inmates could help our public works department with. Fant said if we properly prepare and train our staff and put the right policies in place, using inmate labor would be very beneficial to the Town of Duncan. After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution # R-20190910-01. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Waddell. The Vote to Approve for Resolution # R-20190910-01, a Resolution to allow the Town Administrator to sign an Inmate Labor Agreement with the SC Department of Corrections passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-20190910-02, a Resolution to allow the Town Administrator to purchase a Maytronics Dolphin Pool Cleaning device from Water Solutions by State Supply Co. Inc at a cost not to exceed \$5,800. Fant took the Floor and told Council that the current pool cleaning device is the same device we started with. Fant told Council that it was worn out. Fant said that he and Patrick had found a very suitable replacement that was bigger and had improved technologies that would make the cleaning process take half the time and look twice as nice. Fant said that we had put enough bandages on the old device that we barley made it thru the season with it. After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution # R-20190910-02. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Coven. The Vote to Approve for Resolution # R-20190910-02, a Resolution to allow the Town Administrator to purchase a Maytronics Dolphin Pool Cleaning device from Water Solutions by State Supply Co. Inc at a cost not to exceed \$5,800 passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-20190910-03, a Resolution to allow the Town Administrator to purchase an 8-ton tilt bed trailer at a cost not to exceed \$8,000. Fant took the Floor and informed Council that the Public Works Department had a short list of several items they really needed including a trailer that was strong enough to carry the bobcat. Fant said they found a trailer from Carolina Fresh Farms in Duncan that would work. Fant said the cost might be as cheap as \$6,000 but could go no higher than \$8,000. Fant said once the store has one on location it depends on the upgrades with the trailer that could run the price up to around \$8,000. Fant said they wouldn't make the purchase until the trailer was in stock but that they don't stay in inventory long. Fant said he wanted to go ahead and get the approval so once we locate the exact one, we want we could go ahead and buy it. Fant said in the long run it would save money being able to deliver equipment like the bobcat on a trailer to each job site rather than to drive the bobcat from the shop to the jobsite.

After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution # R-20190910-03. A Motion was made by Councilmember Waddell and his Motion was followed by a Second from Councilmember Clopton. The Vote to Approve for Resolution # R-20190910-03, a Resolution to allow the Town Administrator to purchase an 8-ton tilt bed trailer at a cost not to exceed \$8,000 passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. AN-2019-03, an Ordinance to provide for the annexation of property owned by MTL D INC. at 1540 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties. Fant took the Floor and reminded Council that this was the Second and Final reading and reminded Council that this Corporation owned the KFC and additional property located behind the building. Fant asked Zoning Administrator Barry Frost to go over the Annexation. Frost took the Floor and informed Council that the company that owned the KFC was going to subdivide their lot and sale the back vacant lot. Frost said the only caveat was that the Town would have to maintain the small road that runs to the hotel behind the restaurant. Frost said the tax revenue would offset any road maintenance. After that Frost and Fant answered a few various questions about the annexation from Council. Next Mayor Rog Rogers made a Motion to approve the First Reading of Ordinance No. AN-2019-03. His Motion was followed by a Second from Councilmember Cowne. The Vote to pass the Second and final Reading of Ordinance No. AN-2019-03, an Ordinance to provide for the annexation of property owned by MTL D INC. at 1540 E. Main Street, Duncan SC by One Hundred Percent Petition: and to establish a Zoning Classification of GBD (General Business District) for said properties passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. RZ-2019-04, an Ordinance to provide for the rezoning of property currently zoned as General Business District. The current land use of the property is residential. The proposed zoning of the property is a change to RS-4 Residential District. The property is located at 121 N. Moore Str. Duncan, SC and owned by Barbara Atkins and Brian Leonard. The parcel number of the property is 5-20-02-002.00. Fant took the Floor and told Council the property although it is currently zoned General Business District has a current use of residential. Fant said the property had been sold to a builder who plans to tear down the old house and build 4 or 5 new houses for sale. Fant said the property was approximately 1 acre in size. Fant said a zoning classification of residential fits will all the other properties on that side of the road. Next Zoning Administrator Barry Frost took the Floor and went over this project with Council and showed them a map and paperwork on the project. After that Fant and Frost answered a few various questions about the rezoning request from Council. Then Mayor Rog Rogers asked for a Motion to approve the First Reading of Ordinance No. RZ-2019-04. A Motion was made by Councilmember Waddell and his Motion was followed by a Second from Councilmember Clopton. The Vote to pass the First Reading of Ordinance No. RZ-2019-04, an Ordinance to provide for the rezoning of property currently

zoned as General Business District. The current land use of the property is residential. The proposed zoning of the property is a change to RS-4 Residential District. The property is located at 121 N. Moore St, Duncan SC. The parcel number of the property is 5-20-02-002.00 passed 4-0.

Next Mayor Rogers opened the Floor for the Mayor and Council Update. Councilmember Cowen gave an update on the Duncan Float and his conversation with Michael Rutledge about fire training on the river.

Next Fant took the Floor to give his Administrative Update. Fant informed Council that the Town had been awarded a PARD Grant in the amount of \$71,858 to install new soft surface play material at Stoneledge Park. Fant also informed Council that he had been also awarded a Timken grant for \$75,000 to help pay for the Event Center Gardens at Stoneledge. Fant updated Council on submitting the 50/50/ road fund match to Spartanburg County. Fant also updated Council on the construction at Stoneledge Park. Fant finally reminded Council the mark their calendars for a special call meeting on Monday September 30th at 5:00.

Next Fant took the Floor and gave the Financial Update thru August 2019. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:33 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. Her Motion was Seconded by Councilmember Cowen. The Vote to close the meeting passed 4-0.

Approved by Council this _____ day of _____, 2019

By:

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood