

**TOWN OF DUNCAN**  
Council Meeting Minutes  
Tuesday March 10, 2020 6:00 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Shirley Clopton and Mayor Rogers. Councilmember Greg Rensberger was absent. Also present at Call was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on March 9, 2020. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday March 9, 2020. The agenda was also uploaded to the Town of Duncan Website on March 9, 2020.

Mayor Rog Rogers led the Invocation and then led the Pledge of Allegiance.

Next Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled Council Meeting held on February 11, 2020. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Clopton. The Vote to approve the Minutes from the February 11, 2020 regular scheduled council meeting passed 4-0.

The Police Department report was given by Chief Long. Chief Long gave Council a copy of the report and went thru a couple highlights on the report and then answered a couple various questions from Council. Chief Long also informed Council that the suspect who had been arrested for the McDonalds shooting was sentenced this week to 25 years in jail.

The Fire Department report was given by Chief Frost. Frost gave Council a copy of the report and went thru a couple highlights on the report. Chief Frost then answered a couple various questions from Council.

Next Town Administrator Cameron Fant took the Floor to give the Public Works Department update. Fant told Council the Public Works Department had been working on leaves and limbs. Fant also told Council about the storm drainage project on Spring Street. Fant told Council that the dump truck had been repaired and was back in service. Fant also told Council that they would be putting some asphalt patching on the entrance to Spartan Green Boulevard. After that Fant answered a couple questions from Council.

Next Town Administrator Cameron Fant took the Floor to give an update on the Water Park. Fant told Council that Patrick was already starting to prepare for next season by putting together a waterpark manual, hiring employees and working on improvements for next season. Fant said we were waiting for another inspection on the preparation work done before the concrete could be poured on the foundation at the event center. Fant said that David Langley, the architect had inadvertently left out the rebar stabilizer on the plans and that was the reason for the additional inspection.

At approximately 6:22 p.m. Mayor Rogers asked for a Motion to go into Executive Session for discussion of negotiations related to proposed contractual agreements. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Waddell. The Vote to go into Executive Session for discussion of negotiations related to proposed contractual agreements passed 4-0.

At approximately 7:14 p.m. Mayor Rogers asked for a Motion to come out of an Executive Session for discussion of negotiations related to proposed contractual agreements. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Waddell. The Vote to come out of Executive Session for discussion of negotiations related to proposed contractual agreements passed 4-0. No vote was made during the Executive Session.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. RZ-2020-02, an Ordinance to provide for the rezoning of property where the current owners are requesting a change from the current zoning of RS-2 Residential District. The current land use of the property is residential. The proposed zoning of this property is R-3 Residential District. Gary and Danica Johnson are the owners of the property located on 133 Wheeler Street Duncan, SC. RZ-2020-02 is more particularly describes as Spartanburg County Parcel Number 5-20-02-046.00. Fant took the Floor and informed Council that the Zoning Board met and approved RZ-2020-02 with no discussion and only a vote. Fant said that Gary Johnson wanted to subdivide his lot and sale a part of the lot so someone could build a house on it. Fant said he heard that the Johnson's were tired or raking leaves on such a big lot. Fant said that staff had approved this request. After that Mayor Rogers asked for a Motion to approve the First Reading of Ordinance No. RZ-2020-02. A Motion was made A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Cowen. The Vote to approve the First Reading of Ordinance No. RZ-2020-02 passed 4-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. RZ-2020-03, an Ordinance to provide for the rezoning of property where the current owners are requesting a change from the current zoning of RS-4 Residential District.

The current land use of the property is residential. The proposed zoning of this property is RM-8 Residential District. Upstate Custom Builders are the owners of the property located on 121 N. Church Street Duncan, SC. RZ-2020-02 is more particularly describes as Spartanburg County Parcel Number 5-20-02-002.00. Fant took the Floor and informed Council that the Zoning Board met and approved RZ-2020-03 during the last Zoning Board Meeting. Fant said it was not too long ago that this property was zoned General Business District. Fant said the owners changed the zoning to RS-4 Residential District. Fant said the engineer drew out the project plans and it just didn't fit as the homes would have no backyard. Fant said the owners talked to Zoning Administrator Barry Frost and they agreed that a zoning of RM-8 would be a better fit. With this layout the town homes would fact Church Street and have more of a backyard. Fant said that staff had approved this request. After that Mayor Rogers asked for a Motion to approve the First Reading of Ordinance No. RZ-2020-03. A Motion was made by Councilmember Clopton and her Motion was Seconded by Councilmember Waddell. The Vote to approve the First Reading of Ordinance No. RZ-2020-03, an Ordinance to provide for the rezoning of property where the current owners are requesting a change from the current zoning of RS-4 Residential District to a proposed zoning of this property is RM-8 Residential District passed 4-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. ZTA-2020-01, an Ordinance to provide for a Zoning Text Amendment to the Zoning Code of Ordinance to add to Sec. 125-570 to Sec. 125-578 for RS-5 Patio Homes Residential District to the Ordinance of the Town of Duncan. Fant took the Floor and told Council that every other municipality in the County had a patio home ordinance. Fant said that even Spartanburg County had patio home zoning. Fant took a minute to go over with Council exactly what a patio home was. After that Fant went thru the Zoning Ordinance for Patio Homes with Council. After that Fant and Frost answered a couple questions. Fant said that staff had approved this request. After that Mayor Rogers asked for a Motion to approve the First Reading of Ordinance No. ZTA-2020-01. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Waddell. The Vote to approve the First Reading of Ordinance No. ZTA-2020-01 passed 4-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. 20200310-01, an Ordinance to amend Sec. 150-50 of the Town of Duncan Ordinances to reference the current International Building Code instead of the 2015 International Building Code. Fant took the Floor and reminded Council that this Ordinance was by title only. Fant then told Council we needed to update our Town Ordinances to reflect the most current International Building Code. After that Mayor Rogers asked for a Motion to approve the First Reading of Ordinance No. 20200310-01. A Motion was made by

Councilmember Clopton and her Motion was followed by a Second from Councilmember Waddell. The Vote to approve the First Reading of Ordinance No. 20200310-01 passed 4-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the Second Reading of Ordinance No. 20200211-01, an Ordinance authorizing the Execution and Delivery of an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina and Victor Hill Duncan AE700, LLC with respect to Infrastructure Credits to be applied against Fee in Lieu of Tax payments related to certain investments in the Town; and Other Matters Related Thereto. Fant took the Floor and reminded Council that this project was formerly known as Project Scarlet. Fant said that Council had the Second and Final reading of the original IRA back in April of 2019. Fant said that this Ordinance was to amend the original IRA ordinance for two reasons, first to change the name to the name that was used to take title to the property and second to change the tax calculation of the IRA to 65%. Fant said that since the County Auditor had finally agreed to change the taxing districts using a percentage would be much easier to keep track of the tax reimbursements. Next Fant answered a couple various questions from Council. After that Mayor Rogers asked for a Motion to approve the Second and Final Reading of Ordinance No. 20200211-01. A Motion was made by Councilmember Cowen and his Motion was Seconded by Councilmember Waddell. The Vote to approve the Second and Final Reading of Ordinance No. 20200211-01, an Ordinance authorizing the Execution and Delivery of an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina and Victor Hill Duncan AE700, LLC with respect to Infrastructure Credits to be applied against Fee in Lieu of Tax payments related to certain investments in the Town; and Other Matters Related Thereto passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-20200310-01, a Resolution to allow the Town Administrator to enter into an Agreement with D&D Ford to purchase a 2020 Ford F250 at a price not to exceed \$38,900 and to finance the purchase with D&D Ford thru Ford Credit. Fant took the Floor and informed Council that currently all the trucks in the Public Works Department were dead or in the shop and would soon be dead. Fant said they were currently borrowing a truck from the Fire Department. Fant said it was time to invest in trucks for the Public Works Department. Fant said this would be a heavy-duty truck with enough power to pull a trailer with our equipment on it. Fant said this truck would replace the 3500 that is currently in the shop. Fant said we would finance the purchase thru Ford Credit. Fant said the price of the truck was cheaper than the current state bid for an F250. After that Fant answered a couple various from Council. Next Mayor Rogers asked for a Motion to approve Resolution # R-20200310-01. A Motion was made by Councilmember Waddell. His Motion was followed by a Second from Councilmember Clopton.

The Vote to approve Resolution # R-20200310-01, a Resolution to allow the Town Administrator to enter into an Agreement with D&D Ford to purchase a 2020 Ford F250 at a price not to exceed \$38,900 and to finance the purchase with D&D Ford thru Ford Credit passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-20200310-02, a Resolution to allow the Town Administrator to enter into an Agreement with Cooper Motor Company to purchase a 2019 Dodge Ram Quad Cab at a price not to exceed \$23,300. Fant took the Floor and informed Council that the Public Works Department even after the purchase of the F250 still needed another truck. Fant said the plane most likely would be as we discussed in the executive session to do a swap with the Police Department but either way another truck was needed. Fant said that after searching dealerships across the state and the absolute best value was this brand new 2019 Dodge for \$23,300. Fant said the state bid price didn't come close to this price. Fant said we would purchase this truck using funds from the General Fund. After that Fant answered a couple various from Council. Next Mayor Rogers made a Motion to approve Resolution # R-20200310-02. His Motion was followed by a Second from Councilmember Clopton. The Vote to approve Resolution # R-20200310-02, a Resolution to allow the Town Administrator to enter into an Agreement with Cooper Motor Company to purchase a 2019 Dodge Ram Quad Cam at a price not to exceed \$23,300 and to pay for the purchase using funds from the General Fund passed 4-0.

Next Mayor Rogers opened the Floor for the Mayor and Council Update. Mayor Rogers took the Floor and gave a brief update on his health. Mayor Rogers told Council that his vision after both eye surgeries was better than ever! Mayor Rogers thanked everyone for the prayers and asked that we continue those prayers for his health.

Next Fant took the Floor to give his Administrative Update. Fant took the Floor and reminded Council about the economic interest forms that were due by March 30<sup>th</sup>. Fant gave an update on the GO Bond and explained the next steps in that process. Fant also updated Council on the zoning board of appeals meeting and the upcoming audit.

Next Fant took the Floor and gave the Financial Update thru February 2020. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:45 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. Her Motion was Seconded by Councilmember Waddell. The Vote to close the meeting passed 4-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020

By:

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Mayor Clyde "Rog" Rogers

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood