

TOWN OF DUNCAN

Council Meeting Minutes
Tuesday June 9, 2020 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Attending the call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Shirley Clopton, Councilmember Greg Rensberger and Mayor Rog Rogers. Also present was Town Administrator Cameron Fant, Police Chief Carl Long and Fire Chief Barry Frost.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on June 8, 2020. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday June 8, 2020. The agenda was also uploaded to the Town of Duncan Website on June 8, 2020. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Mayor Rog Rogers asked Cam Fant to lead the Invocation and then Mayor Rogers led the Pledge of Allegiance.

At approximately 6:08 p.m. Mayor Rogers asked for a Motion to go into Executive Session to discuss a personnel matter. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Cowen. The Vote to go into Executive Session to discuss a personnel matter passed 5-0.

At approximately 8:25 p.m. Mayor Rogers asked for a Motion to come out of an Executive Session to discuss a personnel matter. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Clopton. The Vote to come out of Executive Session to discuss a personnel matter passed 5-0. No vote was made during the Executive Session, however upon coming out of Executive Session Mayor Rogers asked for a Motion to amend the Town of Duncan employee manual removing under Section V. Leave Policies, number 3. Eligibility, the words "and regular part-time employees". A Motion was made by Councilmember Cowen. His Motion was followed by a Second from Councilmember Rensberger. The Vote to amend the Town of Duncan employee manual passed 5-0.

At 8:28 Mayor Rogers opened the Floor for a Public Hearing relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide

for an effective date July 1, 2020 thru June 30, 2021. Nobody from the Public took the Floor. At approximately 8:31 Mayor Rogers closed the Public Hearing.

After that Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled Council Meeting held on May 12, 2020. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Minutes from the May 12, 2020 regular scheduled council meeting passed 5-0.

The Police Department report was given by Chief Long. Chief Long told Council to reference the police report included in the meeting package. Chief Long then went thru a couple highlights on the report and noting that activity picked up during the month.

The Fire Department report was given by Chief Frost. Chief Frost gave Council a copy of the report and went thru a couple highlights on the report. Chief Frost then answered a couple various questions from Council.

Next Town Administrator Cameron Fant took the Floor to give the Public Works Department update. Fant told Council the Public Works Department had been working on keeping the grass cut, putting out red tags and working on lighting problems in the shop. Fant also said that they had been working on leaves and limbs. Fant told Council that the insurance company didn't total the 3500. Fant said they decided to sale the 3500 and were successful in doing so. Fant said the guys would be going to an equipment auction next month in hopes to purchase a mini excavator. Fant reminded Council they had sold one of the bobcats and were going to use some of the proceeds from that sale, the insurance money from the 3500 and the money from the sale of the 3500 to purchase the excavator. Fant said the Town really needed one and the cost to rent one was really high. After that Fant answered a couple questions from Council.

Next Town Administrator Cameron Fant took the Floor to give an update on the Water Park. Fant told Council they opened the waterpark on June 1st. Fant said attendance was off a little but for the most part the season so far had been successful. Fant said they had received many good comments on the food and on the cleanliness of the park. Fant reminded Council about the July 4th fireworks show that was taking place on July 3rd. Fant then updated Council on the construction of the event center.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20200512-1, an Ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2020 thru June 30, 2021 (final reading). Mayor Rogers called Town Administrator Cameron Fant to the Floor. Fant told Council to look at the proposed budget in the packet. After that Fant went over the current town debt and how it had changed over the last year. Then Fant went over the projects he wanted to take on and capital purchases during the

upcoming fiscal year. Next Fant told Council that the budget was in balance. Fant said that Council could go up on the milage rate almost 4% for population growth and CPI. After talking with Council, they decided to go up only 2%. After that Fant went over each department including all revenues and expenses. After that Fant answered a couple various questions from Council. After that Councilmember Cowen made a Motion to make an adjustment to the expenses allocated for the administration department. Nobody gave a Second to Councilmember Cowen's Motion. The Motion died on the Floor. Next Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. 20200512-1. A Motion was made by Councilmember Clopton and a Second was made by Councilmember Rensberger. The Vote to approve Ordinance No. 20200512-1, an Ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2020 thru June 30, 2021 (second reading) passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20200512-2, an Ordinance to Amend Ordinance No. 20190514-1, an ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2019 thru June 30, 2020 (second reading). Mayor Rogers called Town Administrator Cameron Fant to the Floor. Fant told Council to see the proposed budget amendment worksheet in the package and then went thru each account being amended. Fant told Council that it was not uncommon for a Town to amend their budget during the budget year as often times the Towns will receive more revenues or incur more expense than originally budgeted. Fant reminded Council that they always typically amend the budget closer to year end. After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. 20200512-2. A Motion was made by Councilmember Cowen and a Second was made by Councilmember Clopton. The Vote to approve Ordinance No. 20200512-2, an Ordinance to Amend Ordinance No. 20190514-1, an ordinance relating to the fiscal affairs of the Town of Duncan, South Carolina, making appropriations therefore, levying taxes, and to provide for an effective date July 1, 2019 thru June 30, 2020 (second reading) passed 5-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for Resolution #R-20200609-01, a Resolution to allow the Town Administrator to enter into an agreement with Dutro Ford to purchase a 2021 Chevy Tahoe at a price not to exceed \$57,000 and to finance the purchase with BB&T Governmental Finance for a period of 5 years at an interest rate of 2.320 percent. Fant took the Floor and told Council that this vehicle was for the Fire Chief. Fant reminded Council about what happened to his old vehicle. Fant said this new Tahoe wouldn't be ready until at least October. Fant said passing this Resolution would lock in this low interest rate. After that Mayor Rogers asked for a Motion to approve Resolution #R-20200609-01, a Resolution to allow the Town Administrator to enter into an agreement with Dutro Ford to purchase a 2021 Chevy Tahoe at a price not to exceed \$57,000 and to finance the purchase with BB&T Governmental Finance for a period of 5 years at an interest rate of 2.320 percent. A Motion was made by Councilmember Rensberger. A Second was made by Councilmember Clopton. The Vote to approve Resolution #R-20200609-01 passed 5-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for Resolution #R-20200609-02, a Resolution to allow the Town Administrator to enter into an agreement with Pierce to purchase a 2021 Rescue Fire Truck at a price not to exceed \$1,050,000 and to finance the purchase with BB&T Governmental Finance for a period of 15 years at an interest rate of 2.55 percent. Fant took the Floor and told Council that the Town had been very fortunate over the past 20 years or so and hadn't had to purchase a fire truck. After that Fant called Fire Chief Barry Frost to the Floor to go over the rescue truck in detail. After that Frost and Fant answered a couple various questions from Council. Frost told Council it would take about a year to build the rescue fire truck. After that Mayor Rogers asked for a Motion to approve Resolution #R-20200609-02, a Resolution to allow the Town Administrator to enter into an agreement with Pierce to purchase a 2021 Rescue Fire Truck at a price not to exceed \$1,050,000 and to finance the purchase with BB&T Governmental Finance for a period of 15 years at an interest rate of 2.55 percent. A Motion was made by Councilmember Clopton. A Second was made by Councilmember Rensberger. The Vote to approve Resolution #R-20200609-02 passed 5-0.

Next Mayor Rogers opened the Floor for the Mayor and Council Update. No update was given.

Next Zoning Administrator Barry Frost took the Floor and gave an update on industrial, residential and commercial development. Frost told Council that the Chris Hill project had been put on a work stop order by Spartanburg County because of some detention issues.

Next Fant took the Floor to give his Administrative Update. Fant told Council that the GO Bond would close this week. Fant also told Council that court for April and May and June had been postponed until July. Next Fant went over the CARE Act and told Council he hoped the Town would receive some money form it.

Next Fant took the Floor and gave the Financial Update thru May 2020. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 9:22 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Clopton. Her Motion was Seconded by Councilmember Waddell. The Vote to close the meeting passed 5-0.

Approved by Council this _____ day of _____, 2020

By:

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood