

TOWN OF DUNCAN
Council Meeting Minutes
Tuesday August 11, 2020 6:00 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Attending the call was Councilmember Calvin Cowen, Councilmember James Waddell, Councilmember Greg Rensberger and Mayor Rog Rogers. Councilmember Shirley Clopton arrived at 6:21 p.m. Also present was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on August 10, 2020. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday August 10, 2020. The agenda was also uploaded to the Town of Duncan Website on August 10, 2020. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Mayor Rog Rogers led the Invocation and then Mayor Rogers led the Pledge of Allegiance.

Next Mayor Rogers asked for a Motion to amend the agenda to remove the First Reading of Ordinance No. 20200811-01 (Emergency Ordinance), an Emergency Ordinance to require face coverings in certain circumstances; and other matters related thereto. Mayor Rogers said that Ordinance had been replaced with Resolution # R-20200811-02, a Resolution encouraging individuals to wear face coverings in certain circumstances and matters related thereto. Mayor Rogers made a Motion to amend the agenda to remove Ordinance No. 20200811-01. His Motion was followed by a Second from Councilmember Rensberger. The Vote to amend the Agenda to remove Ordinance No. 20200811-01 passed 4-0. (Councilmember Clopton arrived at 6:21)

After that Mayor Rogers opened the Floor for a PUBLIC HEARING RELATING TO REZONING REQUEST RZ-2020-04, WHERE THE CURRENT OWNERS ARE REQUESTING A CHANGE FROM THE CURRENT ZONING OF GBD GENERAL BUSINESS DISTRICT TO A CHANGE TO GI GENERAL INDUSTRIAL DISTRICT. Mayor Rogers said the property is owned by Keith Barnett and the property is located at 138 Barnett Road in Duncan, SC. Mayor Rogers said the Spartanburg County Parcel Number of the property is: 5-14-00-058.00, 5-14-07-038.00 and 5-14-07-038.01. Nobody from the Public took the Floor.

After that Mayor Rogers opened the Floor for a PUBLIC HEARING RELATING TO REZONING REQUEST RZ-2020-05, WHERE THE CURRENT OWNERS ARE REQUESTING A CHANGE FROM THE CURRENT ZONING OF RS-1 RESIDENTIAL DISTRICT TO A CHANGE TO RTF RESIDENTIAL TWO-FAMILY DISTRICT. Mayor Rogers said the property is owned by Trustees of Moore’s Chapel Baptist Church. Mayor Rogers said the property is located at 0 River Street in Duncan, SC and S. Moore Street Duncan, SC and the Spartanburg

County Parcel Number of the property is: 5-20-05-014.00, 5-20-01-142.00 and 5-20-01-143.00. Nobody from the Public took the Floor.

After that Mayor Rogers opened the Floor for a PUBLIC HEARING RELATING TO ZONING TEXT AMENDMENT ZTA-2020-02, TO AMEND THE ZONING CODE OF ORDINANCE TO AMEND SEC. 125-167 GENERAL PROVISION (a) TO REMOVE THE PUBLIC HEARING REQUIRED IN THE REZONING PROCESS BEFORE THE TOWN COUNCIL, HOWEVER LEAVING IN THIS SECTION THE PUBLIC HEARING REQUIRED IN THE REZONING PROCESS BEFORE THE ZONING BOARD. Nobody from the Public took the Floor.

After that Mayor Rogers asked for a Motion to approve the minutes from the regular scheduled Council Meeting held on July 14, 2020. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Rensberger. The Vote to approve the Minutes from the July 14, 2020 regular scheduled council meeting passed 4-0 (Councilmember Clopton arrived at 6:21).

The Police Department report was given by Chief Long. Chief Long told Council to reference the police report included in the meeting package. Chief Long then went thru a couple highlights on the report. After that Chief Long answered a couple various questions from Council.

The Fire Department report was given by Chief Frost. Frost told Council to reference the report included in the meeting package and then went thru a couple highlights on the report. Chief Frost then answered a couple various questions from Council.

Next Town Administrator Cameron Fant took the Floor to give the Public Works Department update. Fant told Council the grappler truck unfortunately had been in the shop because it had broken down on the Public Works Department. Fant said after having it in the shop for over a week we got it out and then used it for about a day and it broke again. Fant said the guys were going to be using the dump truck and mini excavator to pick up limbs until the grappler truck was ready. Fant said they had also been cutting grass and putting our red tags for grass. Fant said they had been doing some road patching as well. After that Fant answered a couple questions from Council and talked about starting to earmark money for a new grappler truck purchase that was probably imminent.

Next Town Administrator Cameron Fant took the Floor to give an update on the Water Park. Fant told Council that after the meeting tonight he was going to go to his annual end of the year meeting with the management staff to do a review of the season. Fant said the park would be open weekends only until Labor Day. Fant said as usual this time of the year it was a struggle to keep employees, but they were going to have enough to open. Fant then answered a couple questions from Council. After that Fant then updated Council on the construction of the event center.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the Second Reading of Ordinance No. RZ 2020-04, where the current owners are requesting a change from the current zoning of GBD General Business District to a change to GI General Industrial District. Fant said the property is owned by Keith Barnett. The property is located at 138 Barnett Road in Duncan, SC. The Spartanburg County Parcel Number of the property is: 5-14-00-058.00, 5-14-07-038.00 and 5-14-07-038.01. Fant told Council this was the Second and Final Reading. Fant reminded Council the Zoning Board had approved

this request. Fant told Council that this property consisted of 3 parcels. Fant said it was about 21.72 acres in total. Fant said that Ronnie Strange, who owns the scrap metal shop next door was going to be the buyer and that Strange was going to expand his business. Fant said this same property had been rezoned back in 2017 by the current owner but the current owner never went thru with his plans. Fant said this project had been approved by Barry because it fit with properties around it. After that Fant and Frost answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Ordinance No. RZ-2020-04. A Motion was made by Councilmember Cowen and a Second was made by Councilmember Clopton. The Vote to approve Ordinance No. RZ-2020-04 passed 5-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the Second Reading of Ordinance No. RZ 2020-05, where the current owners are requesting a change from the current zoning of RS-1 Residential District to a change to RTF Residential Two-Family District. Fant said the property is owned by Trustees of Moore's Chapel Baptist Church. The property is located at 0 River Street in Duncan, SC and S. Moore Street Duncan, SC. The Spartanburg County Parcel Number of the property is: 5-20-05-014.00, 5-20-01-142.00 and 5-20-01-143.00. Fant told Council this was the Second and Final Reading. Fant reminded Council the Zoning Board had approved this request. Fant took the Floor and told the Board that the developer of the town homes off River street had this property under contract. Zoning Administrator Barry Frost showed the board a layout of the proposed development. Frost said he thought they could probably build 13 additional residential structures with this property. Fant told the Board this was the old school property. Frost said this was the old baseball field. Frost said that a zoning classification fits with the surrounding properties. After that Frost and Frost answered a couple questions on traffic concerns and other questions. Next Mayor Rogers asked for a Motion to approve Ordinance No. RZ 2020-05. A Motion was made by Councilmember Waddell and a Second was made by Councilmember Rensberger. The Vote to approve Ordinance No. RZ 2020-05 passed 5-0.

Next Mayor Rogers called Zoning Administrator Barry Frost to the Floor for the Second Reading of Ordinance No. ZTA-2020-02, an Ordinance to Amend the Town of Duncan Code of Ordinances Sec 125-167 General Provision (a) to remove the public hearing required by Town Council for purposes of Rezoning Property, however leave as written the public hearing required by the Zoning Board for Rezoning Property. Mayor Rogers told Council this was the Second and Final Reading. Mayor Rogers also told Council that the Zoning Board had approved this amendment. Zoning Administrator Barry Frost took the Floor and said that to his knowledge Duncan was the only municipality who made someone go thru two public hearings for a rezoning. Frost said this would speed the process up. Next Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. ZTA-2020-02, an Ordinance to Amend the Town of Duncan Code of Ordinances Sec 125-167 to delete the public hearing required by Town Council for purposes of Rezoning Property, however leave as written the public hearing required by the Zoning Board for Rezoning. A Motion was made by Councilmember Clopton and a Second was made by Councilmember Waddell. The Vote to approve Ordinance No. ZTA-2020-02 passed 5-0.

After that Mayor Rogers called Town Administrator Cam Fant to the Floor for the Second Reading of Ordinance No. 20200713-01, an Ordinance to Amend the Town of Duncan Code of Ordinances Sec 10-1 Regulation of animals within town limits to remove the enforcement from Spartanburg County to the Duncan Police Department. Fant took the Floor reminded Council that this was the Second and Final Reading. Fant told Council that a few months ago the County sent out a letter to the municipalities that said the County would no longer be enforcing the regulation of animals within the municipalities. Fant said the County would help with animal control but that was it. Fant said it would be up to the Duncan Police Department to do the enforcement. After that Fant and Chief Carl Long answered a couple questions from Council. Next Mayor Rogers asked for a Motion to approve the Second Reading of Ordinance No. 20200713-01. A Motion was made by Councilmember Rensberger and a Second was made by Councilmember Cowen. The Vote to approve the Second Reading of Ordinance No. 20200713-01, an Ordinance to Amend the Town of Duncan Code of Ordinances Sec 10-1 Regulation of animals within town limits to remove the enforcement from Spartanburg County to the Duncan Police Department passed 5-0.

Next Mayor Rogers called Zoning Administrator Barry Frost to the Floor for the First Reading of Ordinance No. RZ-2020-06, An Ordinance to provide for the rezoning of property where the current owners are requesting a change from the current zoning of RS-1 Residential District. The proposed zoning of this property is Residential RS-5 Patio Home. The property is owned by Kathryn Scales ETAL. The property is located on Edwards Road in Duncan, SC. The Spartanburg County Parcel Number of the property is 5-14-00-026.00. Mayor Rogers informed Council that the owners of the property, Kathy Scales and Leon Moore were in attendance in the meeting. Mayor Rogers also said their realtor was present as well. Frost took the Floor and informed Council that this rezoning was approved by the Zoning Board. Frost said the property was a little over 90 acres with Edwards Road running thru part of the property. Frost said the developers that have the property under contract only at this time want to change the zoning for the upper portion of the property that is roughly 70 acres. Frost said the developers want to develop a 258-lot patio home subdivision. Frost said that is the reason to change to RS-5 Patio Homes. Frost said they could build more houses if they wanted to because on the zoning rules for RS-5. Frost told Council one thing to keep in mind was the Town was going to have to do some much-needed improvements to Edwards Road and Edwards Lane very soon. Frost said the roads were way too narrow and had no shoulders. Frost said that the overgrowth on the trees on the side of the roads was bad as well. After that Frost answered a couple questions from Council. Next Mayor Rogers asked for a Motion to approve Ordinance No. RZ-2020-06. A Motion was made by Councilmember Clopton. Her Motion was followed by a Second from Councilmember Cowen. The Vote to approve Ordinance No. RZ-2020-06 passed 5-0.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. 20200811-02, an Ordinance to adopt road standards for the Town of Duncan; and other matters related thereto. Fant took the Floor and told Council that over the past few months the Town had been really growing with new residential houses being built and new subdivisions being developed. Fant said that thru this process he and Barry had been talking to Council about the need to adopt a road

standard for subdivisions. Fant reminded Council that currently we did not have anything in the code book on it. Fant then handed out to Council a copy of the current road standards for Spartanburg County and the State of South Carolina SCDOT road standards. Fant encouraged Council to look thru the material and think about what road standards we wanted to adopt, and we would then have the Second Reading and update our codes. After that Fant and Zoning Administrator Barry Frost answered a couple various questions from Council. After that Mayor Rogers asked for a Motion to approve Ordinance No. 20200811-02. A Motion was made by Councilmember Cowen. His Motion was followed by a Second from Councilmember Waddell. The Vote to approve Ordinance No. 20200811-02 passed 5-0.

Next Mayor Rogers called Fire Chief Barry Frost to the Floor for Resolution # R-20200811-01, a Resolution to allow the Town Administrator to accept an Assistance to Fire Fighter Grant from FEMA for the purchase of Air packs. The amount of the Grant is \$240,000. The Town match is no more than \$12,000. Chief Frost took the Floor and told Council that this was a grant that the fire department put in for back in 2019. Frost said that the air packs only lasted 15 years and after that they were no good. Frost said each air pack cost about \$9,300. Frost said that this grant would save the town a lot of money. After that Frost answered a couple various questions from Council. After that Mayor Rogers asked for a Motion to approve Resolution No. R-20200811-01. A Motion was made by Councilmember Clopton. Her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve Resolution No. R-20200811-01 passed 5-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for Resolution # R-20200811-02, a Resolution encouraging individuals to wear face coverings in certain circumstances and matters related thereto. Fant took the Floor and reminded Council that on August 2, 2020 Governor McMaster issued an Executive Order urging local governments to implement ordinances to encourage and enforce the use of face coverings to help stop the spread of COVID-19. Fant then read out loud the resolution that encouraged individuals to wear face coverings in certain circumstances. After that Fant answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve Resolution # R-20200811-02. A Motion was made by Councilmember Cowen and a Second was made by Councilmember Clopton. The Vote to approve Resolution # R-20200811-02 passed 5-0.

Next Mayor Rogers opened the Floor for the Mayor and Council Update. Mayor Rogers took the Floor and told Council that after the waterpark closed for the season, he would like to see the Town have an event at the park for all Town Employees and Council and their families. After that Councilmember Cowen made a couple comments and updates on the Duncan Float and an emergency access to the river. After that Councilmember Rensberger took the Floor and told everyone to be looking for about 5 acres in Duncan that he could use for recreational purposes. Rensberger told Council that he could bring a lot of people into the town for football games and other recreational events if he could find the right location.

Next Zoning Administrator Barry Frost took the Floor and gave an update on industrial, residential and commercial development.

Next Fant took the Floor to give his Administrative Update. Fant told Council that the town would be getting two new restaurants. Fant said that Deno's and Hibachi grill would be opening soon and encouraged everyone to give them a try. Fant also told Council that due to COVID-19 national night out had been postponed. Fant said we hoped to be able to have it in October. Fant then told Council that the Middle Tyger Community Center had school supplies and food for any families in need. Fant then reminded Council that we would have a special call meeting next week.

Next Fant took the Floor and gave the Financial Update thru July 2020. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:30 p.m. Mayor Rogers made a Motion to go into Executive Session to discuss a personnel matter. His Motion was followed by a Second from Councilmember Rensberger. The Vote to go into Executive Session to discuss a personnel matter passed 5-0.

At approximately 8:00 p.m. Mayor Rogers asked for a Motion to come out of an Executive Session to discuss a personnel matter. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Rensberger. The Vote to come out of Executive Session to discuss a personnel matter passed 5-0. No vote was made during the Executive Session.

At approximately 8:05 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell. His Motion was Seconded by Councilmember Clopton. The Vote to close the meeting passed 5-0.

Approved by Council this _____ day of _____, 2020

By: _____

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood