

# TOWN OF DUNCAN

## Council Meeting Minutes

Tuesday October 13, 2020 6:00 PM

---

### MINUTES

---

The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Attending the call was Councilmember Shirley Clopton, Councilmember Calvin Cowen, Councilmember James Waddell and Mayor Rog Rogers. Councilmember Greg Rensberger joined in via the teleconference call. Also present was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on October 12, 2020. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday October 12, 2020. The agenda was also uploaded to the Town of Duncan Website on October 12, 2020. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Mayor Rog Rogers led the Invocation and then Mayor Rogers led the Pledge of Allegiance.

After that Mayor Rogers called Town Auditor Marc Elliott to the Floor to go over the Audit for year ending June 30, 2019. Elliott took the Floor and introduced himself and thanked the Town of the audit work. After that Elliott introduced Tammy Grice who would be presenting the audit. Grice took the Floor and passed out a copy of the audited financial statements to council. Grice said that the Town had a good year. Grice started by apologizing for the delay in starting and the length of time it took to complete the audit but said COVID had a lot to do with that. After that Grice took a few minutes to go over the highlights of the audit report. Next Grice finished going thru the report, then answered a couple of various questions from Council. Then after all questions were answered Mayor Rogers made a Motion to accept the audit report as presented. His Motion was followed by a Second from Councilmember Clopton. The Vote to accept the audit report as presented for fiscal year ending June 30, 2019 passed 5-0.

After that Mayor Rogers made a Motion to approve the minutes from the regular scheduled Council Meeting held on September 15, 2020. His Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Minutes from the September 15, 2020 regular scheduled council meeting passed 5-0.

Next Mayor Rogers called Councilmember Shirley Clopton to the Floor. Then Mayor Rogers presented Clopton with the American Flag that had flown over Town Hall for the last cycle. Clopton thanked everyone for allowing her to serve the Town of Duncan.

The Police Department report was given by Chief Long. Chief Long told Council to reference the police report included in the meeting package. Chief Long then went thru a couple highlights on the report. After that Chief Long answered a couple various questions from Council.

The Fire Department report was given by Chief Frost. Frost told Council to reference the report included in the meeting package and then went thru a couple highlights on the report. Chief Frost then answered a couple various questions from Council.

Town Administrator Cameron Fant took the Floor to give the Public Works update. Fant told Council that the Monday morning meetings with the public works department to go thru the work list for the week seemed to be working. Fant said he felt like they were starting to play offense instead of defense. After that Fant went thru a list of items they had been working on. Fant said the Skid Lift would be in next week and they would be working on the telephone poles to make sure the Christmas lights would be ready to go up and work. After that Fant answered a couple questions from Council.

Next Town Administrator Cameron Fant took the Floor and went thru the Parks report. Fant told Council that Patrick had been winterizing the pool and already working on the additions and maintenance items for next season. Fant said they would be ready to start the part time event coordinator real soon. Then Fant updated Council on the construction of the event center and answered a couple various questions.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. AN-2020-03, an Ordinance to provide for the Annexation of property owned by (1) Duke Power Company (23.36 acres) (2) Fairway Outdoor Advertising, LLC (10 ft. strip only) by 100% Petition. The properties are located at 808 Duncan Reidville Road Duncan, SC and 814 Duncan Reidville Road Duncan, SC; and to establish a Zoning Classification of GBD (General Business District) for said properties. Fant took the Floor and told Council that these properties were part of the path to the intersection of Hwy 101 and I-85. Fant told Council they plan was to get to the old Robinson Peach Shed off Hwy 101. Fant said that currently Realty Link had this property under contract with plans to build a gas station and other businesses on the property. Fant said that due to the Spartanburg County sign ordinances they wanted to annex into Duncan. Fant said the only property needed now to make this happen is Unclaimed Furniture. Fant said they are currently working with the owner to try and negotiate a deal. After that Fant and Zoning Administrator Barry Frost answered a couple various questions from Council. Next Mayor Rogers asked for a Motion to approve the First Reading of Ordinance No. AN-2020-03. A Motion was made by Councilmember Clopton and her Motion was followed by a Second from Councilmember Cowen. The Vote to approve First Reading of Ordinance No. AN-2020-03, an Ordinance to provide for the Annexation of property owned by (1) Duke Power Company (23.36 acres) (2) Fairway Outdoor Advertising, LLC (10 ft. strip only) by 100% Petition. The properties are located at 808 Duncan Reidville Road Duncan, SC and 814 Duncan Reidville Road Duncan,

SC; and to establish a Zoning Classification of GBD (General Business District) for said properties passed 5-0.

After that Mayor Rogers called Town Administrator Cameron Fant to the Floor for Resolution # R-20201013-01, a Resolution to allow the Town Administrator to enter into an agreement with Mr. Fence It, Inc. to install a gate in the current fence at the old lagoon at a cost of \$1,412 to serve as an emergency access to the river. Fant took the Floor and reminded Council about the Duncan Float. Fant said that Councilmember Cowen was working hard on cleaning out the river and trying to make floating the river possible. Fant said to be safe we needed to have several easy points of access in the event of an emergency so we could get rescue equipment to the river. Councilmember Cowen identified a section of the river near the old lagoon with easy access to the river. Fant said we would however need to install a gate in the current fence surrounding the lagoon property to be able to access the river. Fant said he had identified Mr. Fence It, Inc. as the best company with the best price to install the gate. Neat Fant and Cowen answered a couple various questions. Next Mayor Rogers asked for a Motion to approve Resolution # R-20201013-01. A Motion was made by Councilmember Cowen and his Motion received a Second from Councilmember Clopton. The Vote to approve Resolution # R-20201013-01, a Resolution to allow the Town Administrator to enter into an agreement with Mr. Fence It, Inc. to install a gate in the current fence at the old lagoon at a cost of \$1,412 to serve as an emergency access to the river passed 5-0.

After that Mayor Rogers opened the Floor for the Mayor and Council Update. Mayor Rogers took the Floor to wish Town Administrator Cameron Fant a Happy Birthday. Next Councilmember Clopton asked if the folks in attendance had come to discuss the possibility of installing speed bumps on Wheeler Street to which someone answered "yes". Next Mayor Rogers took the Floor and told Council that the Police Department had been enforcing the Wheeler Street area with a lot of coverage over the last couple weeks. Mayor Rogers also said that the Police Department had put up the speed indicator on Wheeler Street as well. Mayor Rogers said that with the police effort in the Wheeler Street area people had drastically slowed down. Mayor Rogers said that he felt as long as the police spent time on Wheeler Street the speeders slowed down. Mayor Rogers also said he felt if the police started patrolling some of the back streets more often there would be no need for speed bumps. Mayor Rogers said he would be making sure the police did this. Next Councilmember Clopton made the comment that if people in the Wheeler Street area felt that the police were not patrolling enough and speeders were getting out of hand then the citizens could ask to be on the agenda to speak with Council about possible solutions. After that Councilmember Cowen asked if anyone present wanted to make any comments. Next several citizens took a minute including Sarah Evens of 124-Wheeler Street, Mike Moss of 105 Riverside Lane and a gentleman from 126-Wheeler Street all got up to talk about why they were not in favor of speed bumps at this point.

Next Zoning Administrator Barry Frost took the Floor and gave an update on industrial, residential and commercial development. Frost said that the Zoning Board had not met in the last 2 months but would be meeting in November.

Next Fant took the Floor to give his Administrative Update. Fant updated Council on the SC CARES grant application. Fant updated Council on the CTC monies and told Council that the Town was set to widen Edwards Lane in the spring of 2021 with monies from the CTC Fund, Rita Allison's Set A Side money and some money from the general fund. Fant said that the developers of the project on Edwards Road were going to name the subdivision Duncan Ridge. After that Fant updated Council on the plan for audit for year ending 6/30/20. Then Fant answered a couple various questions from Council.

Next Fant took the Floor and gave the Financial Update thru September 2020. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:37 p.m. Mayor Rogers asked for a Motion to go into Executive Session to discuss a personnel matter. A Motion was made by Councilmember Clopton and the Motion was followed by a Second from Councilmember Cowen. The Vote to go into Executive Session to discuss a personnel matter passed 4-0 (Councilmember Rensberger had to leave the meeting).

At approximately 7:49 p.m. Mayor Rogers made a Motion to come out of an Executive Session to discuss a personnel matter. A Second was made by Councilmember Clopton. The Vote to come out of Executive Session to discuss a personnel matter passed 4-0.

No action was taken during the Executive Session.

At approximately 7:50 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell. His Motion was Seconded by Councilmember Clopton. The Vote to close the meeting passed 4-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2020

By: \_\_\_\_\_  
Mayor Clyde "Rog" Rogers

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood