

# TOWN OF DUNCAN

## Council Meeting Minutes

Tuesday December 8, 2020 6:00 PM

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### MINUTES

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The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. Attending the call was Councilmember Calvin Cowen, Councilmember James Waddell, Councilmember Greg Rensberger, Councilmember Shirley Clopton and Mayor Rog Rogers. Also present was Town Administrator Cameron Fant, Fire Chief Barry Frost and Police Chief Carl Long.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on December 7, 2020. The agenda was posted on the front door of the Duncan Police Department and Town Hall on Monday December 7, 2020. The agenda was also uploaded to the Town of Duncan Website on December 7, 2020. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Town Administrator Cameron Fant led the Invocation and then Mayor Rog Rogers led the Pledge of Allegiance.

After that Mayor Rog Rogers called Judge Vicki Rae Smith to the Floor to swear in Chris Miller as the Police Chief for the Town of Duncan. Chief Miller put his hand on the Bible and took the oath and was sworn in as the Police Chief.

After that Mayor Rog Rogers asked for a Motion to approve the minutes from the regular scheduled Council Meeting held on November 10, 2020. A Motion was made by Councilmember Rensberger followed by a Second from Councilmember Waddell. The Vote to approve the Minutes from the November 10, 2020 regular scheduled council meeting passed 5-0.

Next Mayor Rog Rogers asked for a Motion to approve the minutes from the special call Council Meeting held on November 30, 2020. A Motion was made by Councilmember Cowen followed by a Second from Councilmember Clopton. The Vote to approve the Minutes from the November 30, 2020 special call council meeting passed 5-0.

The Police Department report was given by Lieutenant Mathis. Mathis told Council to reference the police report included in the meeting package. Mathis then went thru a couple highlights on the report. After that Mathis answered a couple various questions from Council.

The Fire Department report was given by Chief Frost. Frost told Council to reference the report included in the meeting package and then went thru a couple highlights on the report. Chief Frost then answered a couple various questions from Council.

Town Administrator Cameron Fant took the Floor to give the Public Works update. Fant went thru a list of items they had been working on including Christmas Lights, Leaves, Limbs, Storm Drainage issues and other work. Fant also told Council that Sumter Utilities had been paid to fix the telephone poles that didn't have power for the Christmas Lights. Fant then went thru a list of to do items the department would be working on next. Fant then encouraged Council to let him know of any public works issues that need to be addressed. After that Fant answered a couple questions from Council.

Next Town Administrator Cameron Fant took the Floor and went thru the Parks report. Fant gave an update to Council on waterpark items that Patrick had been working on. Then Fant updated Council on the construction of the event center and answered a couple various questions.

Next Mayor Rogers called Town Administrator Cameron Fant to the Floor for Resolution # R-20201208-01, a Resolution to allow the Town Administrator to enter into an agreement with Spot On Transact to purchase and install a POS system, website and reservation software at a cost not to exceed \$7,825.00 and to finance the purchase with Ascentium Capital at 0% interest for a period of three years. Fant took the Floor and told Council that in an effort to continue to improve our customer experience at the waterpark he continues to look for ways to improve. Fant said that by using Spot On they allow for many ways to make the customers experience better, especially if you are a season pass holder. Fant then gave some examples. Fant also said Spot On would guarantee that we never lose internet service, a problem that we have had from time to time that currently stops all non-cash transactions. Fant said we would save money with Spot On by bundling the three services. Fant also said that we could use our existing Ipads to help pay for the cost. After that Fant answered a couple questions from Council. Next Mayor Rog Rogers asked for a Motion to approve Resolution # R-20201208-01. A Motion was made by Councilmember Clopton and Her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve Resolution # R-20201208-01, a Resolution to allow the Town Administrator to enter into an agreement with Spot On Transact to purchase and install a POS system, website and reservation software at a cost not to exceed \$7,825.00 and to finance the purchase with Ascentium Capital at 0% interest for a period of three years passed 5-0.

Next Mayor Rog Rogers called Town Administrator Cameron Fant to the Floor for the First Reading of Ordinance No. 20201208-01, an Ordinance to Amend the Duncan Code of Ordinances Sec 22-5 (a) Time of Elections for the Mayor and Council from the second Tuesday in June on odd numbered years to the first Tuesday in November on odd numbered years and other matters related thereto. Fant took the Floor and reminded Council that Henry Laye with Spartanburg County had been pushing Duncan for several years to make this change. Fant said that currently the other municipalities that shared the same election cycle as Duncan were making the change to the new election cycle in November. Fant said this change would give the current Council all an extra 5 months on their current term. Fant said by holding the election on an odd year it would currently fall at the same time of the school board elections. After that Fant answered a couple various questions from Council. Next Mayor Rog Rogers asked for a Motion to approve the First Reading of Ordinance No. 20201208-01. A Motion was made by

Councilmember Waddell and his Motion was followed by a Second from Councilmember Clopton. The Vote to approve First Reading of Ordinance No. 20201208-01, an Ordinance to Amend the Duncan Code of Ordinances Sec 22-5 (a) Time of Elections for the Mayor and Council from the second Tuesday in June on odd numbered years to the first Tuesday in November on odd numbered years and other matters related thereto passed 5-0.

Next Mayor Rog Rogers opened the Floor for the Mayor and Council Update. Mayor Rog Rogers took the Floor and told Council that he thought the Christmas Parade and the Santa pictures that followed went very well. The Mayor also reminded everyone about the Town Christmas party at the Event Center scheduled for Friday the 11<sup>th</sup>.

Next Zoning Administrator Barry Frost took the Floor and gave an update on industrial, residential and commercial development. Frost also took a minute to tell Council about a flooding incident that occurred at the fire department building in Duncan.

Next Fant took the Floor to give his Administrative Update. Fant updated Council on the SC CARES grant application. Fant told Council that Melody would be out for a little over a month due to knee replacement surgery. Fant also reminded Council about the special call Council meeting for a Public Hearing set for 12/29/20. After that Fant answered a couple various questions from Council.

Next Fant took the Floor and gave the Financial Update thru November 2020. Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:22 p.m. Mayor Rog Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell. His Motion was Seconded by Councilmember Cowen. The Vote to close the meeting passed 5-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021

By: \_\_\_\_\_  
Mayor Clyde "Rog" Rogers

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood