

TOWN OF DUNCAN
Regular Scheduled Council Meeting Minutes
Tuesday May 11, 2021 6:00 PM

MINUTES

The Council Meeting was called to order by Mayor Rog Rogers at 6:00 p.m. A roll call was given and present at call was Councilmember Calvin Cowen, Councilmember James Waddell and Mayor Rog Rogers. Councilmember Greg Rensberger attended via the call-in number. Councilmember Shirley Clopton was absent. Also present at Call was Fire Chief Barry Frost and Police Chief Chris Miller. Town Administrator Cameron Fant attended via the call-in number.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on May 10, 2021. The agenda was posted on the front door of the Duncan Police Department and Town Hall on May 10, 2021. The agenda was also uploaded to the Town of Duncan Website on May 10, 2021. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Next Mayor Rogers led the Invocation and the Pledge of Allegiance.

After that Mayor Rog Rogers asked for a Motion to approve the minutes from the regular scheduled Council Meeting held on April 13, 2021. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Mayor Rogers. The Vote to approve the Minutes from the April 13, 2021 regular scheduled council meeting passed 3-0 (Councilmember Rensberger abstained from voting because he didn't attend the meeting).

After that Mayor Rog Rogers asked for a Motion to approve the minutes from the special call Council Meeting held on April 28, 2021. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Rensberger. The Vote to approve the Minutes from the April 28, 2021 special call Council Meeting passed 4-0.

Next Mayor Rogers took a minute to recognize the members of Breaking Bread for Jesus in the audience. After that Mayor Rogers thanked them for what they all do for the community with the soup kitchen. Then Mayor Rogers gave everyone a recap of Duncanfest and the how it was put on to benefit Breaking Bread for Jesus. Mayor Rogers recognized Event Coordinator Misty Fant and all the other town employees who helped make Duncanfest a hit. After that Mayor Rogers presented Breaking Bread for Jesus with a check for \$15,000. Mayor Rogers told Council that Breaking Bread for Jesus actually made more money because the check from the town

didn't include food sales or proceeds from the car show. After that Mayor Rogers and Council took pictures with the folks from Breaking Bread for Jesus.

The Police Department report was given by Chief Miller. Miller told Council to reference the police report included in the meeting package. Miller then went thru a couple highlights on the report. After that Miller answered a couple various questions from Council.

The Fire Department report was given by Chief Frost. Frost told Council to reference the fire report included in the meeting package. Frost then went thru a couple highlights on the report. After that Frost answered a couple various questions from Council.

Town Administrator Cameron Fant took the Floor to give the Public Works update. Fant went thru a list of items the department had been working on. Fant then went thru a list of to do items the department would be working on next month. Fant told Council to let him know of any issues around town that needed the public works department to fix. After that Fant answered a couple questions from Council.

Next Town Administrator Cameron Fant took the Floor and went thru the Parks report. Fant told Council to mark on their calendars Wednesday May 19 at 5:30. Fant told Council and the department heads to tell their people to come to the waterpark and try food from the kitchen. Fant said they needed to work out any problems with the equipment and put the new employees under a little pressure. Fant then told Council that opening day for the waterpark was Saturday May 29th. Fant then gave an update on the Cigar Box Festival to take place in September. Then Fant went thru the 4 events that would take place at Shipwreck Cove. Finally, Fant answered a couple various questions from Council.

Next Mayor Rogers called Zoning Administrator Barry Frost to the Floor for the First Reading of Ordinance No. 20210511-01, an Ordinance Authorizing the Execution and Delivery on an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina and Victor Hill, LLC with respect to Infrastructure Credits to be applied against Fee In Lieu of Tax Payments related to certain investments in the Town; and Other Matters Related Thereto. Frost took the Floor and reminded Council that a few months ago they passed a Resolution for the Memorandum of Understanding for this IRA Agreement. Frost took a minute to go thru the highlights of the MOU. Frost said the IRA used the same terms and conditions in the MOU. After that Mayor Rogers asked for a Motion to Approve the First Reading of Ordinance No. 20210511-01. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Rensberger. The Vote to Approve Ordinance No. 20210511-01, an Ordinance Authorizing the Execution and Delivery on an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina and Victor Hill, LLC with

respect to Infrastructure Credits to be applied against Fee In Lieu of Tax Payments related to certain investments in the Town; and Other Matters Related Thereto passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. 20210511-02, an Ordinance Relating to the Fiscal Affairs of the Town of Duncan, South Carolina making Appropriations Therefore, Levying Taxes, and to Provide for and Effective Date July 1 2021 thru June 30 2022; and Other Matters Related Thereto. Fant took the Floor and reminded Council how the budgeting process worked. Fant said he had gotten all the numbers back from the various department heads and compiled them into the first pass of the budget. Fant said currently the expenses exceeded the revenues by a little over \$300,000. Fant said it was normal to have more expenses than revenues in the first pass. Fant said over the course of the next few weeks he would sit down with everyone and go thru the budget in detail and trim the expenses and be ready to present Council with a balanced budget for the Public Hearing and Second Reading of the Budget. After that Fant answered a couple various questions from Council. Then Mayor Rogers asked for a Motion to Approve the First Reading of Ordinance No. 20210511-02. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Waddell. The Vote to Approve Ordinance No. 20210511-02, an Ordinance Relating to the Fiscal Affairs of the Town of Duncan, South Carolina making Appropriations Therefore, Levying Taxes, and to Provide for and Effective Date July 1 2021 thru June 30 2022; and Other Matters Related Thereto passed 4-0.

Next Mayor Rogers called Town Administrator Cam Fant to the Floor for the First Reading of Ordinance No. 20210511-03, an Ordinance to Amend Ordinance No. 20200512-2 Relating to the Fiscal Affairs of the Town of Duncan, South Carolina making Appropriations Therefore, Levying Taxes, and to Provide for and Effective Date July 1 2020 thru June 30 2021; and Other Matters Related Thereto. Fant took the Floor and reminded Council that it was common for municipalities to amend their budget to reflect unexpected revenues or expenses. Fant said that we had typically been amending the budget toward the end of the fiscal year. Fant said we are amending this year's budget to show additional property tax revenue and that we would allocate those revenues to several different expense accounts that went over the budgeted amounts. After that Fant answered a couple various questions from Council. Then Mayor Rogers asked for a Motion to Approve the First Reading of Ordinance No. 20210511-03. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Rensberger. The Vote to Approve Ordinance No. 20210511-03, an Ordinance to Amend Ordinance No. 20200512-2 Relating to the Fiscal Affairs of the Town of Duncan, South Carolina making Appropriations Therefore, Levying Taxes, and to Provide for and Effective Date July 1 2020 thru June 30 2021; and Other Matters Related Thereto passed 4-0.

Next Mayor Rog Rogers opened the Floor for the Mayor and Council Update. Mayor Rogers took the Floor and reminded Council to support the waterpark.

Next Zoning Administrator Barry Frost took the Floor and gave an update on industrial, residential and commercial development.

Next Fant took the Floor to give his Administrative Update. Fant updated Council on the town audit and the Federal COVID monies for municipalities.

Next Fant took the Floor and gave the Financial Update thru April 2021. Fant told Council he forgot to leave a copy of the budget for everyone but would email it out when he got back. Then Fant went thru the budget, cash balances and loan balance worksheets. Fant then answered a couple various questions from Council.

At approximately 7:20 p.m. Mayor Rogers asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Rensberger. His Motion was Seconded by Councilmember Waddell. The Vote to close the meeting passed 4-0.

Approved by Council this _____ day of _____, 2021

By:

Mayor Clyde "Rog" Rogers

Attest _____

Clerk to Council, Melody Millwood