

**TOWN OF DUNCAN**  
Regular Scheduled Council Meeting Minutes  
Tuesday January 10, 2023 6:00 PM

~~~~~  
**MINUTES**  
~~~~~

The Council Meeting was called to order by Mayor Shirley Clopton at 6:00 p.m. A roll call was given and present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Mayor Shirley Clopton. Also present at Call was Police Chief Shandrell Holcombe, Code Enforcement Officer Neil Wooten, Fire Chief Barry Frost and Town Administrator Cameron Fant.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on January 6, 2023. The agenda was posted on the front door of the Duncan Police Department and Town Hall on January 6, 2023. The agenda was also uploaded to the Town of Duncan Website on January 6, 2023. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Councilmember Greg Rensberger led the Invocation.

Mayor Shirley Clopton led the Pledge of Allegiance.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the regular scheduled council meeting held on December 13, 2022. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Minutes from the December 13, 2022 regular scheduled council meeting passed 4-0.

The Police Department report was given by Chief Holcombe, of all calls for the Police Department during the month of December 2022. Chief Holcombe said calls were down he believed due to the flickering yellow light at overpass to Hwy 85. This was making driver slow down and notice it. Councilmember Rensberger thanked the Police Department for handling the Duncan Station problem of speeders in the neighborhood. After that Chief Holcombe answered a couple various questions from Council.

The Code Enforcement report was given by Officer Wooten. Officer Wooten let the Council know that code calls for December 2022. After that Officer Wooten answered a couple questions from Council.

The Fire Department report was given by Chief Barry Frost. Chief Frost said calls were way up, due to the low temperatures and high winds. After that Frost answered a couple various questions from Council.

Next Administrator Cameron Fant gave an update on Public Works Department. Fant reported that Public Works had started putting the new picnic tables together, taking down the Christmas decorations and fixing various potholes. Fant said they had also continued to pick up leaves and limbs and clean up and repair damage from a couple of recent storms. Adm. Fant informed Council that they are still waiting for the new Grapple Truck. Fant said to Council to always remember to let him know if they had something needing done that Public Works could help with.

Next Town Administrator Cam Fant gave an update on The Event Center, Stoneledge and Shipwreck Cove. Fant reminded Council that on, Saturday January 21<sup>st</sup> at 7:00 the Miss BHS Pageant would be held at the Fine Arts Center and Fant encouraged Council to join him. Fant informed Council that they would be having monthly COFFEE & CONVERSATION events on Facebook Live where they would talk to people in the Town of Duncan about their businesses to try and help push awareness. Fant said the first one was just held at Neveah Realty and it went really well. Fant said there are 3 grand opening ribbon cutting events coming up. (Rustic Roots, Heart of Home, and Farm Bureau) Adm. Fant informed Council that we will be having our second annual Easter egg Hunt on March 31<sup>st</sup> and it was going to include a magic show this year. Duncanfeast would be held on April 28-29<sup>th</sup>. Fant said we continue to have Senior Bingo every Tuesdays at the Event Center and the attendance continues to grow. Fant said that on May 27 Shipwreck Cove would be opening up for the 2023 season. Fant said they had attended the Middle Tyger Chamber of Commerce meeting earlier this month to plan the 2023 calendar of events and it included even more participation from the Town. Fant reminded Council about dancing opportunities at the Event Center on Monday, Tuesday and Thursday evenings. Fant also reminded Council about music trivia and music bingo at Gameday BBQ sponsored by the Town. Patrick will start hiring in the next couple of weeks and we continue to make improvements on various projects inside the event center. After that Fant answered a couple questions from Council.

Then Mayor Clopton called Chief Frost to the Floor for the SECOND READING OF REZONING ORDINANCE NO. RZ-2022-04, an Ordinance to Provide for the Rezoning of Real Property. RZ-2022-04 is for the rezoning of property where the current owners Henry and Maria Restrepo are requesting a change from the current zoning of RS-4 Single-Family Residential District. The current land use of the property is residential. The proposed zoning for this property is R-TF Two-Family Residential District and more clearly by specifying Spartanburg County parcel

number 5-20-06-006.02. Frost took the Floor and showed Council a map of the property and the rezoning paperwork on the property. Frost told Council that staff approved this request as well as the Zoning Board on 11/28/22 and Council had the first reading in December 2022. Frost told Council that this property was about 1/2 acre and is located on Fowler Street in Duncan. Frost told Council this property was owned by Duncan Village Apartments but nobody ever built anything on the property. Frost said it was sold and rezoned to RS-4 over a year ago. Frost said that still no one built anything on the property. Frost said the current owner wanted to rezone to R-TF but only wanted to build one duplex on it. Frost reminded Council this property backs up to an apartment complex and suggested this probably would be better than RS-4 because they only plan on building 1 duplex on it. After that Frost answered a couple questions from Council. A motion was made by Mayor Clopton, a Second was made by Councilmember Cowen. The Vote to approve the Second Reading of RZ-2022-04 passed 4-0.

Mayor Clopton called Adm. Fant to have the SECOND READING OF ORDINANCE NO. 20221213-01, An Ordinance to Authorize and Execute an Infrastructure Reimbursement Agreement. An Ordinance authorizing the execution and delivery of an Infrastructure Reimbursement Agreement by and between The Town of Duncan, South Carolina and Pool 6 Industrial SC, LLC, with respect to Infrastructure Credits to be applied against Fee In Lieu of Tax Payments related to certain Investments in the Town; and other matters related thereto. Fant took the Floor and told Council that this IRA was for an MOU and Annexation that happened during July of 2020. Fant told Council it was the Pro Trans property and building. Fant said that Council agreed with the MOU that the terms would be 15 years at 65% including both real and personal property. Fant said the original build cost was estimated at \$10 Million. Fant said the actual cost was around \$18 Million. After that Fant and Frost answered a couple various questions from Council. Next Mayor Clopton asked for a Motion to approve the Second and Final Reading of Ordinance 20221213-01. A motion was made by Councilmember Cowen, a Second was made by Councilmember Rensberger. The Vote to approve the Second Reading of Ordinance 20221213-01 passed 4-0.

Mayor Clopton called Adm. Fant to have the RESOLUTION # R20230110-01, A Resolution to use monies from the American Rescue Plan Act (ARPA) account to repair drainage issues and damage to concrete pads. A Resolution to allow the Town Administrator to use monies received from the American Rescue Plan Act (ARPA) to repair an estimated 950 square ft. of damaged concrete pads and install a French drain system to help direct water runoff from School Street at a cost not to exceed \$25,800. Fant took the Floor and told Council that water is trapped under the concrete pads at the entrance to the bays at the Duncan Fire Dept., making the concrete break and come apart. Fant passed out a couple pictures to show Council. Adm. Fant said fire trucks have to go over this to get to the building, therefore this will have to be done in steps. Fant said you can literally see the concrete move when you drive the trucks

across it. Fant said it was getting worse. Fant told Council that this repair would also help the water flow on Leonard St. and School St. Fant said he had received several quotes on this. After that Mayor Clopton made a Motion to accept Resolution # R20230110-01, a second was made by Councilmember Cowen. The Vote to Approve Resolution #R20230110-01 was passed 4-0.

Mayor Clopton took the Floor for the Mayor and Council update. Mayor Clopton asked were the leaves still being picked up by Public Works, Adm. Fant said yes they were. Question was asked about the arm hitting cars at RR. Chief Holcombe said that was due to the fact people were trying to get past the arm before it goes all the way down. Holcombe said that anytime they got broken the PD calls the railroad for them to get fixed and helps direct traffic in dangerous situations for them to be fixed.

Mayor Clopton called Chief Frost to give the Zoning update. Chief Frost said they received a report from the Town of Lyman for 460 new sewer taps and the developer paid then in full. Frost said this was the only tap revenue Lyman received for the entire month.

Mayor Clopton called Adm. Fant to give the Administrative update. Adm. Fant reminded the council of the meeting with SDOT at his office set for 1/17/23. Adm. Fant said they will start working on the Walking Trail to get the drainage put under the walk and better directed to keep the water off Spring Street. Adm. Fant said the Auditors will hopefully be here next week to finish up the 2021 Audit. Fant also reminded Council about the Spartanburg County Municipal Meeting set for January.

Next Adm. Fant went over the financial report for the month ending 12/31/2022. Fant reminded Council that since payroll processing had been moved in house, this was the first-year printing W-2's. Fant said they will be ready by the end of month. Adm. Fant asked if there were any questions.

Next, at approximately 7:10 p.m., Mayor Clopton made a Motion to go into Executive Session to discuss a Contractual Matter. A Second was made by Councilmember Cowen. The vote to go into executive session was passed 4-0.

Then, at approximately 7:34 p.m., Mayor Clopton made a Motion to come out of an Executive Session to discuss a Contractual Matter. A Second was made by Councilmember Renseberger. The vote to go into executive session was passed 4-0. No action was taken during the Executive Session.

Next at approximately 7:35 p.m., Councilmember Waddell made a Motion to close the meeting. His Motion was followed by a Second from Councilmember Cowen. The vote to close the meeting passed 4-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_

Mayor Pro Tem Shirley Clopton

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood