

**TOWN OF DUNCAN**  
Special Call Council Meeting Minutes  
Tuesday November 15, 2022 1:00 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Shirley Clopton at 1:00 p.m. A roll call was given and present at call was Councilmember Calvin Cowen, Councilmember James Waddell and Mayor Shirley Clopton. Councilmember Greg Rensberger attended the meeting via the toll-free call-in number. Also in attendance at Call was Town Administrator Cameron Fant.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on November 14, 2022. The agenda was posted on the front door of the Duncan Police Department and Town Hall on November 14, 2022. The agenda was also uploaded to the Town of Duncan Website on November 14, 2022. Included on the agenda was the toll-free call-in number.

Mayor Clopton gave the Invocation and then led the Pledge of Allegiance.

After that Mayor Clopton called Town Administrator to the Floor for the Reading of Resolution No. R-20221115-01, A Resolution to purchase a 20 ft commercial Christmas Tree. This Resolution is to give the Town Administrator the authority to enter into a purchase agreement with Wintergreen Corporation to purchase a 20 ft. Olympia Pine Full Pre-lit Commercial Christmas Tree at a base cost not to exceed \$16,419 and to pay for the purchase using funds from the Local A&H Tax Fund. Fant took the Floor and showed Council a couple pictures of the 20 ft. Christmas Tree. Fant told Council that he had received three different quotes from different companies and went thru the quotes. Fant said he thought based on his research that purchasing the tree from the Wintergreen Corp. would be the best option. Fant told Council that the City of Spartanburg used this company to purchase their tree. Fant then went thru a couple different options on the price of bigger trees and suggested the 20 ft. tree was all we needed at this time. After that Fant answered a couple various questions from council. Then Mayor Clopton asked for a Motion to approve Resolution No. R-20221115-01, A Resolution to purchase a 20 ft commercial Christmas Tree. A motion was made by Councilmember Cowen and his Motion was followed by a Second from Mayor Clopton. The Vote to approve the Resolution No. R-20221115-01, A Resolution to purchase a 20 ft commercial Christmas Tree passed 3-1 with Councilmember Cowen voting against it.

At approximately 1:24 p.m. Mayor Clopton asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell. His Motion was Seconded by Mayor Clopton. The Vote to close the meeting passed 4-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2022

By:

\_\_\_\_\_

Mayor Shirley Clopton

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood