

**TOWN OF DUNCAN**  
Regular Scheduled Council Meeting Minutes  
Monday November 7, 2022 6:00 PM

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**MINUTES**

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The Council Meeting was called to order by Mayor Shirley Clopton at 6:00 p.m. A roll call was given and present at call was Councilmember Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Mayor Shirley Clopton. Also present at Call was Police Chief Shandrell Holcombe, Fire Chief Barry Frost and Town Administrator Cameron Fant.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on November 4, 2022. The agenda was posted on the front door of the Duncan Police Department and Town Hall on November 4, 2022. The agenda was also uploaded to the Town of Duncan Website on November 4, 2022. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Administrator Cameron Fant led the Invocation.

Mayor Shirley Clopton led the Pledge of Allegiance.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the regular scheduled council meeting held on October 11, 2022. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Minutes from the October 11, 2022 regular scheduled council meeting passed 4-0.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the Special Call Council Meeting scheduled on October 24, 2022. A Motion was made by Mayor Clopton and her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve the Minutes from the October 24, 2022 Special Call council meeting passed 4-0.

The Police Department report was given by Chief Holcombe. Chief Holcombe passed out a copy of the report to Council and went then went thru the report. Chief Holcombe also updated Council on the I-85 project as it relates to the PD. Chief Holcombe then told Council about how the PD helped to deescalate a suicide call. After that Chief Holcombe answered a couple question from Council.

The Code Enforcement report was given by Officer Wooten. Officer Wooten let the Council know that code calls had gone down in the month of October 2022. After that Officer Wooten answered a couple questions from Council.

The Fire Department report was given by Chief Barry Frost. Chief Frost told Council that Spartanburg IT was down, so he could not give out the October report but instead Chief Frost told Council what had been happening during the month. After that Frost answered a couple various questions from Council.

Next Town Administrator Cameron Fant took the Floor and gave an update on Public Works. Fant reported that Public Works had started this month on picking up leaves with the leaf machine. Fant reminded Council that all the Christmas lights had been delivered and Public Works would be starting to install them in a few weeks. Fant said Public Works would continue helping with limbs and other special projects as they arise. After that Fant answered a couple various questions from Council and told Council to let him know if they had any public works issues.

Then Fant gave an update on The Event Center, Stoneledge and Shipwreck Cove. Fant reported that on October 28<sup>th</sup> they had the 2nd annual Halloween Event, with over 3,000 people attending. Fant informed Council of the Veterans Lunch on Veterans Day and senior lunch and Bingo coming up Tuesday, Nov. 15<sup>th</sup>. Fant told about upcoming Market Shopping and Santa Elves on Friday Dec 2<sup>nd</sup>, followed by the Parade on Saturday Dec 3<sup>rd</sup> and meet Santa event following the parade. Then Adm. Fant informed Council that he, Patrick Elliot and Michael Rutledge would be going to Florida to the IAAPA event meet with Polin and the Engineer about waterpark expansion plans.

Next was the Mayor and Council with Councilmember Cowen reminded everyone that tomorrow, Tuesday November 8<sup>th</sup> was election day.

Then Chief Barry Frost gave the Zoning Update. Chief Frost informed council that the old Bojangles building was being torn down and, in its place, would be built an Alpha Repair Shop. After that Frost gave some other updates on annexations and then Chief Frost answered any questions.

Next Administrator Cam Fant gave the administrative update. Fant reported that we had finished with the Audit preparations for 2019-2021 and were now just waiting for the Auditors to complete the audit. Fant gave an update on the Hughes Street property and that we should be closing on it at the end of December. Next Fant asked the Council to think about the Town purchasing a Christmas tree for outside the Event Center for an annual Tree Lighting that we could be doing each year. Fant gave some quotes about different size trees and said that this would be an investment that would last for years. Fant also gave an update on the contract with the railroad for additional parking and the ARPA 2<sup>nd</sup> disbursement.

Next Fant gave the financial update. Fant went over the report thru October 31, 2022 and answered a couple questions from Council.

Then Mayor Clopton asked Town Administrator Fant to go over Resolution # R20221107-01, A Resolution for the 63022 State a Tax Distribution. A Resolution to allow the Town Administrator to distribute monies received from the State Accommodations Tax Fund based on recommendations from the Duncan SC A Tax Committee. Fant took the floor and passed out to Council the breakdown of who was requesting money and said that based on the recommendations from the committee, we were able to give 100% of their request. Byrnes 7 on 7 \$5000, Byrnes High Softball team \$6000, Signs and mile markers for the Duncan Float \$2500, and Duncan Event Center for LED Sign \$40,000. Leaving a balance of \$16,290.72 to carry forward to next year. After that Fant answered a couple Various questions from Council. Then Mayor Clopton made a Motion to approve the Resolution and her Motion was followed by a Second from Councilmember Cowen. The Vote to approve Resolution # R20221107-01 passed 4-0.

After that Mayor Clopton asked Chief Frost to go over Resolution # R20221107-02, A Resolution to purchase Trench Rescue and Shoring Equipment. A Resolution to allow the Fire Chief to purchase various trench rescue and shoring equipment at a base cost not to exceed \$63,000 and to pay for the purchase using funds from the General Fund. Chief Frost took the Floor and showed Council several various pictures from the recent rescue of the two construction workers that were trapped in a trench at Byrnes High School. Frost told Council that the trench rescue and shoring equipment come from Cowpens and Westview Fire Departments. Frost said they had to wait to get the equipment before they could start the rescue. Frost told Council that the Town needed to purchase this equipment to have for the future. After that Frost went over the uses and cost of the various equipment. Next Frost answered a couple various questions from Council. Then Mayor Clopton made a Motion to approve the Resolution. Her Motion was followed by a Second from Councilmember Cowen. The Vote to approve Resolution # R20221107-02 passed 4-0.

At 7:45 Mayor Clopton called for a Motion to close the meeting. A Motion was made by Councilmember Waddell and a Second was made by Mayor Clopton. The Motion was passed 4-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2022

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By: \_\_\_\_\_

Mayor Shirley Clopton

Attest \_\_\_\_\_

Clerk to Council, Melody Millwood