

# TOWN OF DUNCAN

## COUNCIL MEETING

50 Hughes Street Duncan SC 29334

Duncan Court Room

Tuesday

May 9, 2023

6:00 P.M.

AGENDA

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CALL TO ORDER.....Mayor Shirley Clopton

INVOCATION.....Mayor Shirley Clopton

PLEDGE OF ALLEGIANCE.....Mayor Shirley Clopton

APPROVAL OF MINUTES:.....Regular Scheduled Council Meeting April 11, 2023

RECOGNITION AND PROCLAMATION OF IRENE KOCISKO'S 100<sup>th</sup>  
BIRTHDAY.....Mayor Shirley Clopton

PUBLIC WORKS DEPARTMENT REPORT.....Cameron Fant

PARKS & EVENTS REPORT.....Cameron Fant

POLICE DEPARTMENT REPORT.....Chief Shandrell Holcombe

CODE ENFORCEMENT REPORT.....Neil Wooten

FIRE DEPARTMENT REPORT.....Chief Barry Frost

**FIRST READING OF REZONING ORDINANCE NO. RZ-2023-01, An Ordinance to Provide for the Rezoning of Real Property.** The properties are owned by Nathan Cohen. The request is for a rezoning of two properties of 0.60 +/- acres each, located at 152 and 156 S. Moore Street, currently zoned RS-2 single family residential district. The request is for a zoning classification of R-TF Two Family Residential District. The properties are more particularly described as Spartanburg County parcel numbers 5-20-01-171.00 and 5-20-05-017.00.....Barry Frost

**FIRST READING OF ANNEXATION ORDINANCE NO. AN-2023-04, An Ordinance to Provide for the Annexation of Real Property.** The property is owned MPM Land Investments, LLC and S & H

Enterprise, LLC, by One Hundred Percent Petition, and to Establish a Zoning Classification of RS-5 Single Family Residential District for said property. The property is more particularly described as Spartanburg County Parcel # 5-14-00-063.00 and is located at 0 Gap Creek Road, Duncan, SC.....Barry Frost

**FIRST READING OF ANNEXATION ORDINANCE NO. AN-2023-05, An Ordinance to Provide for the Annexation of Real Property.** The property is owned KWCH, LLC by One Hundred Percent Petition, and to Establish a Zoning Classification of GBD General Business District for said property. The property is more particularly described as Spartanburg County Parcel # 5-25-00-126.06 and is located at 1350 S. Danzler Road, Duncan, SC.....Barry Frost

**FIRST READING OF ANNEXATION ORDINANCE NO. AN-2023-06, An Ordinance to Provide for the Annexation of Real Property.** The properties are owned KWCH, LLC by One Hundred Percent Petition, and to Establish a Zoning Classification of GI General Industrial District for said property. The properties are more particularly described as Spartanburg County Parcel # 5-25-00-113.01 and 5-25-00-127.02 and are located at 170 E. Victor Hill Road and 0 S. Danzler Road, Duncan, SC.....Barry Frost

**FIRST READING OF DEANNEXATION ORDINANCE NO. 20230509-1, TO RETRACT ANNEXATION ORDINANCE NO. AN-2022-12, An Ordinance to Provide for the DE-annexation of Real Property.** The properties to De-annex are owned by People Choice Storage Duncan I, LLC and People Choice Storage Duncan II, LLC by One Hundred Percent Petition. The properties are approximately 3.89 +/- acres and are located at 1650 E. Main Street and 1660 E. Main Street, Duncan SC. The properties are Spartanburg County Parcel # 5-26-00-003.06 and 5-26-00-003.08.....Barry Frost

**RESOLUTION # R20230509-01, A Resolution to invest town funds in SC Local Government Investment Pool.** A Resolution to allow the Town Administrator to Invest Town Funds in the South Carolina Local Government Investment Pool; and Other Matters Related Thereto.....Cameron Fant

**RESOLUTION # R20230509-02, A Resolution to purchase a Walker Mower.** A Resolution to allow the Town Administrator to enter into an agreement with Landscapers Supply to purchase a Walker Vanguard Mower with Tweel Wheels at a price not to exceed \$15,050, using monies from the General Fund and Stoneledge Park Fund; and Other Matters Related Thereto.....Cameron Fant

**RESOLUTION # R20230509-03, A Resolution to purchase a 2023 Mule Pro-DXT.** A Resolution to allow the Town Administrator to enter into an agreement to purchase a 2023 Mule Pro-DXT Eps Diesel FE at a price not to exceed \$18,999, using monies from the General Fund and Stoneledge Park Fund; and Other Matters Related Thereto.....Cameron Fant

**RESOLUTION # R202309-04, A Resolution to use monies from the American Rescue Plan Act (ARPA) account to build (2) 10' x 10' Ft Gazebos at Stoneledge Park.** A Resolution to allow the Town Administrator to enter into a Construction Agreement to use monies received from the American Rescue Plan Act (ARPA) to build (2) 10 ft. by 10 ft. Gazebos with metal roofing, benches for seating, decorative supportive bracing, pressure treated lumber, composite decking floor and high strength Vinyl wrapping for use and enjoyment at Stoneledge Park; and Other Matters Related Thereto.....Cameron Fant

**RESOLUTION # R20230509-05, A Resolution to enter into a land lease agreement with Norfolk Southern.** A Resolution to allow the Town Administrator to enter into a lease agreement with Norfolk Southern to lease approximately 28,360 square feet, for public parking and other town functions at an annual lease rate of \$3,200 using monies from the Local Accommodations and Hospitality Fund; and Other Matters Related Thereto.....Cameron Fant

MAYOR AND COUNCIL UPDATE.....Mayor Shirley Clopton

ZONING UPDATE.....Barry Frost

ADMINISTRATIVE UPDATE.....Cameron Fant

FINANCIAL UPDATE.....Cameron Fant

EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER.....Mayor Shirley Clopton  
**Council may take action on matters discussed in executive session following executive session**

CLOSE OF MEETING.....Mayor Shirley Clopton

**NOTICE: ATTENDIES ARE ENCOURAGED TO USE OUR TOLL-FREE CALL IN NUMBER TO ATTEND THIS MEETING**

**THE CALL IN NUMBER IS 1-571-317-3112.**

**AFTER CALLING THE NUMBER ENTER THIS ACCESS CODE 972-487-005.**