

**TOWN OF DUNCAN**  
Regular Scheduled Council Meeting Minutes  
Tuesday April 11, 2023 6:00 PM

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**MINUTES**

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The Council Meeting was called to order by Mayor Shirley Clopton at 6:00 p.m. A roll call was given and present at call was councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger and Mayor Shirley Clopton. Also present at Call was Police Chief Shandrell Holcombe, Code Enforcement Officer Neil Wooten, Fire Chief Barry Frost and Town Administrator Cameron Fant.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on April 7, 2023. The agenda was posted on the front door of the Duncan Police Department and Town Hall on April 7, 2023. The agenda was also uploaded to the Town of Duncan Website on April 7, 2023. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number because of the impact of COVID-19.

Mayor Shirley Clopton led the Invocation.

Mayor Shirley Clopton led the Pledge of Allegiance.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the regular scheduled council meeting held on March 14, 2023. A Motion was made by Councilmember Waddell and his Motion was followed by a Second from Councilmember Rensberger. The Vote to approve the Minutes from the March 14, 2023 regular scheduled council meeting passed 4-0.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the Special Call meeting held on March 29, 2023. A Motion was made by Mayor Clopton and her Motion was followed by a Second from Councilmember Waddell. The Vote to approve the Minutes from the March 29, 2023 regular scheduled council meeting passed 4-0.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the Special Call meeting held on March 31, 2023. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Waddell. The Vote to approve the Minutes from the March 31, 2023 regular scheduled council meeting passed 4-0.

Newly elected Councilmember Alicia Fulghum was sworn in by Judge Vicki Rae Smith.

Mayor Clopton read a Proclamation for Child Abuse Prevention Month. Haley Green was there to accept the Proclamation and said a few words to Council and thanked the Town for all there help with this.

Town Administrator Cam Fant gave an update that the audit for the year 2020-2021 was finished and getting ready to start 2021-2022 soon. Fant said he had started working the 2023-2024 budget. If any questions about Financial update please call him.

Administrator Cameron Fant gave an update on Public Works Department. Fant reported that Public Works had been working on the Grass, due to the nice weather it was growing FAST. Administrator Fant reported Public Works helped out a lot with the Easter Hunt set up, and was working on getting a new stand up lawn mower. Fant said to Council to always remember to let him know if they had something needing done that Public Works could help with.

Next Town Administrator Cam Fant gave an update on The Event Center, Stoneledge and Shipwreck Cove. Adm. Fant informed Council that the Easter Hunt went great this year. LOTS and LOTS of kids. Administrator Fant getting ready for the Duncan fest coming up March 29<sup>th</sup>. Administrator Fant reminded Councilmembers that on May 27 Shipwreck Cove would be opening up for the 2023 season. Fant also reminded Council about music trivia and music bingo at Gameday BBQ sponsored by the Town. After that Fant answered a couple questions from Council.

Department report was given by Chief Holcombe, of all calls for the Police Department during the month of March 2023. Chief Holcombe said they had passed the SLED audit and if they had any questions please call.

The Code Enforcement report was given by Officer Wooten. Officer Wooten let the Council know that he was giving out about the same amount of Red Tags and also making Traffic Stops. After that Officer Wooten answered a couple questions from Council.

The Fire Department report was given by Chief Barry Frost. Chief Frost reported that Fire Dept. had 91 calls in the month of March. After that Frost answered a couple various questions from Council.

Mayor Clopton took the Floor for the Mayor and Council update. Mayor Clopton read a thank note from Ms. Byrnes.

Mayor Clopton called Chief Frost to give the Zoning update. Chief Frost they were in Phase 1 of the mobile park, read over all projects in the works. Chief Frost answered any questions.

Next at approximately 6:55 p.m., Mayor Clopton asked a motion be made to close the meeting, a Motion was made by Councilmember Waddell and his motion was Second from Councilmember Cowen. The vote to close the meeting passed 5-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_

Mayor Pro Tem Shirley Clopton

Attest \_\_\_\_\_ Clerk to Council, Melody Millwood