

**TOWN OF DUNCAN**  
Special Call Council Meeting Minutes  
Wednesday June 28, 2023 5:30 PM

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**MINUTES**  
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The Council Meeting was called to order by Mayor Shirley Clopton at 5:30 p.m. A roll call was given and present at call was Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger, Councilmember Alicia Fulghum and Mayor Shirley Clopton. Also present at Call was Town Administrator Cameron Fant, Police Chief Terry Lane and Fire Chief Barry Frost.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on June 27th, 2023. The agenda was posted on the front door of the Duncan Police Department and Town Hall on June 27th, 2023. The agenda was also uploaded to the Town of Duncan Website on June 27th, 2023. Included on the agenda was a toll-free call-in number for people to attend the meeting that way if they could not attend in person.

Town Administrator Cam Fant led the Invocation.

Mayor Shirley Clopton led the Pledge of Allegiance.

At approximately 5:33, Mayor Clopton opened the Floor for a Public Hearing

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2023 thru June 30, 2024.....Mayor Shirley Clopton

AN ORDINANCE TO AMEND ORDINANCE NO. 20220510-2 RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2022 thru June 30, 2023.....Mayor Shirley Clopton

Nobody from the public took the Floor during the Public Hearing.

At approximately 5:36 Mayor Clopton closed the Floor for the Public Hearing.

Mayor Clopton called Town Administrator Cam Fant to the Floor for the **SECONG READING OF ORDINACNE NO. 20230530-01**, an ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE TOWN

OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2023 thru June 30, 2024 (SECOND READING). Fant took the Floor and reminded Council how the budgeting process worked. Fant said he had gotten all the numbers back from the various department heads and compiled them into the first pass of the budget and then after the First Reading Fant said he went back over the numbers in detail and made a couple adjustments to finalize the final draft of the budget. Fant said that the revenues exceeded the expenses. After that Fant went thru the budget page by page and went over the highlights of the budget. Fant answered various questions from Council during the process. After that Fant went over the CPI and population growth letter the town received from the state and told Council they could theoretically go up on millage almost 11%. Then Fant went thru the millage rate for the last few years and reminded Council that they had not increased it in two years. Fant suggested going up on the millage some. Fant said every other municipality he had researched had gone up on millage. After various discussion it was decided that Council would go up on the millage rate by 6%. Next Mayor Clopton asked for a Motion to pass the Second and Final Reading of Ordinance No 20230530-01 and included in this budget would be a millage increase of 6%. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Councilmember Fulghum. The Vote to approve the Second Reading of Ordinance No. 20230530-01 passed 5-0.

Mayor Clopton called Town Administrator Cam Fant to the Floor for the **SECOND READING OF ORDINANCE NO. 20230530-02**, an ORDINANCE TO AMEND ORDINANCE NO. 20220510-2 RELATING TO THE FISCAL AFFAIRS OF THE TOWN OF DUNCAN, SOUTH CAROLINA, MAKING APPROPRIATIONS THEREFORE, LEVYING TAXES, AND TO PROVIDE FOR AN EFFECTIVE DATE July 1 2022 thru June 30, 2023 (SECOND READING). Fant took the Floor and reminded Council that it was common for municipalities to amend their budget to reflect unexpected revenues or expenses. Fant said that we had typically been amending the budget toward the end of the fiscal year. Fant said we are amending this year's budget to show additional property tax revenue and that we would allocate those revenues to several different expense accounts that went over the budgeted amounts. Fant told Council to reference the spreadsheet to see the detail on the accounts. After that Fant answered a couple various questions from Council. Then Mayor Clopton asked for a Motion. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Mayor Clopton. The Vote to approve the Second Reading of Ordinance No. 20230530-02 passed 5-0.

Mayor Clopton called Zoning Administrator Chief Frost to the Floor for the **SECOND READING OF REZONING ORDINANCE NO. RZ-2023-01, An Ordinance to Provide for the Rezoning of Real Property.** The properties are owned by Nathan Cohen. The request is for a rezoning of two properties of 0.60 +/- acres each, located at 152 and 156 S. Moore Street, currently zoned RS-2 single family residential district. The request is for a zoning classification of R-TF Two Family

Residential District. The properties are more particularly described as Spartanburg County parcel numbers 5-20-01-171.00 and 5-20-05-017.00. Frost told Council that this rezoning was recommended by the Zoning Board and the First Reading passed 4-1 thru Council. Frost took the Floor and passed out the rezoning paperwork and showed Council a map of the property. Frost said that Cohen wanted to build only one duplex per lot meaning there would be a total of 4 units after everything was said and done. Frost said this is the only thing he would approve to be built if the rezoning passed and he would be able to police this by holding back on the county issuing a permit if something else was attempted by the property owner. After a couple of comments and questions from Council, Mayor Clopton asked for a Motion to approve the Second Reading of RZ-2023-01. A Motion was made by Councilmember Fulghum and her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve Ordinance No. RZ-2023-01 passed 4-1 with Councilmember Cowen voting against it.

Mayor Clopton called Zoning Administrator Chief Frost to the Floor for the **FIRST READING OF ANNEXATION ORDINANCE NO. AN-2023-07, An Ordinance to Provide for the Annexation of Real Property.** The property is owned SC Greer Hwy 101, LLC by One Hundred Percent Petition, and to Establish a Zoning Classification of GBD General Business District and GID General Industrial District for said property. The property is more particularly described as Spartanburg County Parcel # 5-29-00-028.00. Frost took the Floor and passed out the annexation paperwork and Cam Fant put a map of the property on the screen. Frost said this was the old Bass Pro Shops property. Frost said a portion of this property would be GID and a portion would be GBD. After that Frost answered a couple various questions. Then Mayor Clopton asked for a Motion to approve the First Reading of AN-2023-07. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Fulghum. The Vote to approve AN-2023-07 passed 5-0.

At approximately 7:01 p.m., Mayor Clopton asked for a Motion to close the meeting. A Motion was made by Councilmember Waddell and his Motion was followed by a Second from Councilmember Rensberger. The vote to close the meeting was passed 5-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023

By: \_\_\_\_\_

Mayor Shirley Clopton

Attest \_\_\_\_\_ Clerk to Council, Melody Millwood