

TOWN OF DUNCAN
Special Call Council Meeting Minutes
Wednesday, October 4, 2023 5:15 PM

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**MINUTES**  
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The Special Call Council Meeting was called to order by Mayor Shirley Clopton at 5:15 p.m. A roll call was given and present at the call were Councilmember James Waddell, Councilmember Calvin Cowen, Councilmember Greg Rensberger, Councilmember Alicia Fulghum, and Mayor Shirley Clopton. Also present at the Call were Town Administrator Cameron Fant, Police Chief Terry Lane, and Fire Chief Barry Frost. Town Clerk Melody Millwood was absent.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on October 3rd, 2023. The agenda was posted on the front door of the Duncan Police Department and Town Hall on October 3rd, 2023. The agenda was also uploaded to the Town of Duncan Website on October 3rd, 2023. Included on the agenda was a toll-free call-in number for people to attend the meeting that way if they could not attend in person.

Mayor Shirley Clopton led the Invocation and then led the Pledge of Allegiance.

After that Mayor Clopton made a Motion to amend the agenda to include the **FIRST READING OF ORDINANCE NO. 20231004-2**, An Ordinance to Amend Chapter 54, Article II, Section 54-31 of The Town Ordinance to change the wording from Careless Driving to Failure to Exercise Due Care and Other Matters Related Thereto. A Motion to Amend the agenda was made by Councilmember Rensberger and his Motion was followed by a Second from Mayor Clopton. The Vote to amend the agenda for the First Reading of Ordinance No. 20231004-2 passed 5-0.

Mayor Clopton called Tammy Grice with Elliot & Painter to the Floor to give the audit report for the year ending 6/30/2021. Tammy took the Floor and passed out copies of the audit to the Council. Tanny apologized for the delay in giving this report and promised to get things back on schedule going forward. Tammy then went through the report by highlighting and pointing out different information in the report to the Council. Tammy said that overall, the town had a great year, and in the opinion of the auditors, the financial statements presented fairly, in all material respects, the respective financial position of all activities and funds. After Tammy finished going through the report, she answered several questions from the Council. The Council voted to accept the audit for the year ending 6/30/2021.

Next, at approximately 5:55 p.m., Mayor Clopton asked for a motion to enter into Executive Session for a Personnel Matter. Councilmember Rensberger gave a motion, and his motion was followed by a second from Councilmember Fulghum. The vote to enter the Executive Session passed 5-0.

Then at approximately 6:21 p.m., Mayor Clopton asked for a motion to exit the Executive Session for a Personnel Matter. Councilmember Rensberger gave a motion, and his motion was followed by a second from Mayor Clopton. The vote to exit the Executive Session passed 5-0.

After that, Mayor Clopton called Zoning Administrator Barry Frost to the Floor for the **FIRST READING OF ANNEXATION ORDINANCE NO. AN-2023-08, An Ordinance to Provide for the Annexation of Real Property.** The property is owned by Gary and Cecil and G. Adrian Jolley. The property is located at 1050 E. Main Street Duncan, SC. The annexation is by One Hundred Percent Petition, and to Establish a Zoning Classification of (GBD) General Business District for said property. The property is more particularly described as Spartanburg County Parcel # 5-20-16-004.00. Frost took the Floor and passed out a copy of the paperwork to the Council. Fant showed a map of the property on the big screen. Frost said that the owners wanted to use the property for a produce stand. After that Frost answered a couple of various questions from Council. Then Mayor Clopton made a Motion to pass the First Reading of Annexation Ordinance No AN-2023-08 and her Motion was followed by a Second from Councilmember Cowen. The Vote to approve the First Reading of Ordinance No. AN-2023-08 passed 5-0.

Mayor Clopton called Town Administrator Cam Fant to the Floor for the **FIRST READING OF ORDINANCE NO. 20231004-1,** an Ordinance to Amend Chapter 2, Article III, Division 4, Section 2-149, Chapter 26, Article II, Section 26-23, Chapter 30, Section 30-1 of the Town Ordinance relative to Appointing the Fire Chief and the Chief of Police provided for in said Codes and Other Matters Related Thereto. Fant took the Floor and told the Council that changing this part of the town ordinances would allow the town administrator to hire and fire the police chief and the fire chief. Fant said this would make Duncan similar to most other municipalities in the state and it would give the administrator better control in directing the police chief and the fire chief. After that, Fant answered a couple of various questions from the Council. Then Mayor Clopton called for a Motion to approve the First Reading of Ordinance No. 20231004-1. A Motion was made by Councilmember Fulghum and her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve the First Reading of Ordinance No. 20231004-1 passed 5-0.

After That Mayor Clopton called Town Administrator Cameron Fant to the Floor for the **FIRST READING OF ORDINANCE NO. 20231004-2, An Ordinance to Amend Chapter 54, Article II, Section 54-31 of the Town of Duncan Ordinance to change the wording from Careless Driving to Failure to Exercise Due Care, and Other Matters Related Thereto.** Fant took the Floor and told the Council that this was something that was suggested by our Town Judge for reasons that

would benefit the town. After that, Fant answered a couple of various questions from the Council. Then Mayor Clopton asked for a Motion to pass the First Reading of Ordinance No 20231004-2 and a Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Fulghum. The Vote to approve the First Reading of Ordinance No. 20231004-2 passed 5-0.

At approximately 6:32 p.m., Mayor Clopton asked for a Motion to close the meeting. A Motion was made by Councilmember Waddell and his Motion was followed by a Second from Mayor Clopton. The vote to close the meeting was passed 5-0.

Approved by Council this _____ day of _____, 2023

By: _____

Mayor Shirley Clopton

Attest _____ Clerk to Council, Melody Millwood