

TOWN OF DUNCAN

Regular Scheduled Council Meeting Minutes

Tuesday September 12, 2023, 6:00 PM

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### MINUTES

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The Council Meeting was called to order by Mayor Shirley Clopton at 6:00 p.m. A roll call was given and present at call was Councilmember Calvin Cowen, Councilmember Alicia Fulghum, Councilmember Greg Rensberger, Councilmember James Waddell and Mayor Shirley Clopton. Also present at Call was Police Chief Terry Lane, Fire Chief Barry Frost and Town Administrator Cameron Fant.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen September 8th, 2023. The agenda was posted on the front door of the Duncan Police Department and Town Hall on September 8th, 2023. The agenda was also uploaded to the Town of Duncan Website on September 8th, 2023. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number in the event they couldn't attend in person.

Councilmember Greg Rensberger led the Invocation.

Mayor Shirley Clopton led the Pledge of Allegiance.

Mayor Clopton read a Proclamation for Constitution Week September 17th – 23rd. Kathy Girouard was there to accept the Proclamation for the DAR ~ Daughters of the American Revolution. Pictures were made with Councilmembers and The Mayor.

Next Mayor Shirley Clopton asked for a Motion to approve the minutes from the regular scheduled council meeting held on August 8th, 2023. A Motion was made by Councilmember Rensberger and his Motion was followed by a Second from Councilmember Fulghum. The Vote to approve the Minutes from the August 8th, 2023, regular scheduled council meeting passed 5-0.

Town Administrator Cam Fant gave an update on the Public Works Department. Fant reported that the Grapple Truck was here and up and running. Fant said the public works department had been working on low-hanging branches hitting the school buses. Fant reported that the Public Works Department was getting ready for Fall time of the year ~ LEAVES! Public Works was also working on making the MAZE for the Halloween yearly event on October 28th. Administrator Fant reported Public Works had been helping to prepare for some of the Special Events and working on other various maintenance requests throughout Town. Fant reminded Council to always

remember to let him know if they had something needing done that Public Works could help with.

Next Town Administrator Cam Fant took the Floor to give an update on Shipwreck Cove. Fant went over the numbers for the season and gave the season highlights to Council. Fant then gave a brief update on the expansion efforts.

Next Event Coordinator Misty Fant gave an update on The Event Center and Stoneledge Park. Misty informed the Council that Yoga with Animals is a great hit, that they had to have part of the people outside at the last one. Misty informed the Council of the upcoming events in the Town. October 7th, The Away Team Band will be performing, and Beer and Food Trucks also from 7pm to 10pm. On Saturday October 14, from 11am to 11pm ~ I HAD THE TIME OF MY LIFE! All day event! October 28th Annual Halloween Night. Misty informed the council that the Sanderson Sister and friends would be there that night. Oct 19th Pop up Paint Party from 6-8. The main Event Christmas Parade this year will be on December 2nd starting at 4:00pm and following the Christmas tree lighting. After that Misty answered any questions, council had.

Next the Police Department report was given by Chief Lane. Chief Lane went over that tickets were down this month. Chief Lane informed Council that there were more Arrest Warrants issued for the Murder Case. Chief Lane then answered any questions from the Council.

The Fire Department report was given to Chief Frost, who said they reported to 96 call for the Month. Chief Frost informed Council they had gotten the Rescue truck back and it was up and running. Chief Frost answered a couple questions from Council.

Next Mayor Clopton called Zoning Administrator Barry Frost to the Floor for the **SECOND READING OF REZONING ORDINANCE NO. RZ-2023-04, An Ordinance to Provide for the Rezoning of Real Property.** This is a rezoning of property located at 110 S. Church Street, currently zoned RS-2 Single Family Residential District. The request is for RS-4 Single Family Residential District. The property is more particularly described as Spartanburg County Parcel Number 5-20-06-001.00. After a couple of comments and questions from Council. Councilmember Fulghum made a Motion. Her Motion was followed by a Second from Councilmember Rensberger. The Vote to approve Ordinance No. RZ-2023-04 passed with a vote of 5-0.

Mayor Clopton took the Floor for the Mayor and Council update. Mayor Clopton informed the council of a Mayors meeting she attends ever week and the work they do. Mayor Clopton informed the Council that on October 24th they will have a Charles Lee Center Walk and Roll starting at 9:30 in Spartanburg. They will follow with a program and party in The Auditorium.

After that Mayor Clopton called Chief Frost to the floor for the Zoning update. Chief Frost then reminded Council that if anyone had any questions to please call him.

Next Town Administrator Cam Fant gave the administrative update. Fant informed council that the 2021-2022 Audit should be closed by end of September and should be starting on 2022-2023 right after that. Fant informed the council that the website for the Rental of the Event Center was in the final stages. Fant reminded Council that if anyone had any questions to please call him.

Next Town Administrator Cam Fant gave the financial update. Fant went over budget and reminded Council that if anyone had any questions to please call him.

Next at approximately 6:50 p.m., Mayor Clopton asked for a motion to enter in to Executive Session. Councilmember Rensberger gave a motion, and his motion was followed by a second from Councilmember Cowen. The vote to enter the Executive Session was passed 5-0.

Next at approximately 9:08 p.m., Mayor Clopton asked for a motion to exit Executive Session. Councilmember Rensberger gave a motion, and his motion was followed by a second from Councilmember Fulghum. The vote to exit Executive Session was passed 5-0.

At approximately 9:09 p.m., Mayor Clopton asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Waddell and his motion was followed by a second from Mayor Clopton. The vote to close the meeting passed 5-0.

Approved by Council this _____ day of _____, 2023

By: _____

Mayor Shirley Clopton

Attest _____ Clerk to Council, Melody Millwood