

# TOWN OF DUNCAN

## Regular Scheduled Council Meeting Minutes

Tuesday, December 12, 2023, 6:00 PM

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### MINUTES

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The Council Meeting was called to order by Mayor Shirley Clopton at 6:00 p.m. A roll call was given and in attendance at the call: Councilmember Calvin Cowen, Councilmember Greg Rensberger, and Mayor Shirley Clopton. Councilmember James Waddell and Councilmember Alicia Fulghum were absent. Also present at the Call were Interim Police Chief Terry Lane, Fire Chief Barry Frost, and Town Administrator Cameron Fant.

In compliance with the Freedom of Information Act, notice of this meeting was submitted by e-mail to the Spartanburg Herald-Journal and the Greer Citizen on December 8, 2023. The agenda was posted on the front door of the Duncan Police Department and Town Hall on December 8, 2023. The agenda was also uploaded to the Town of Duncan Website on December 8, 2023. Included on the agenda was the toll-free call-in number and a statement encouraging people to attend the meeting via the toll-free call-in number in the event they couldn't attend in person.

Councilmember Rensberger led the Invocation.

Mayor Clopton led the Pledge of Allegiance.

Then-Mayor Clopton called Miss Byrnes 2023, Haley Lister, to the Floor, along with Pageant Coordinator Kevin McCall. Haley took the Floor and went over with Council some of the things she had been doing since being crowned in February. She thanked the Town of Duncan for the support and the scholarship. After that, Kevin took the Floor, thanked the Town of Duncan, and accepted the check for 2024. Kevin then reminded everyone that the pageant for 2024 would be the 60<sup>th</sup> anniversary and Kevin told everyone to be sure and attend.

Next, Mayor Shirley Clopton requested a motion to approve the minutes from the regularly scheduled council meeting held on November 14, 2023. Councilmember Rensberger made the Motion and his Motion was followed by a Second from Councilmember Cowen. The Vote to approve the Minutes from the November 14, 2023, regular scheduled council meeting passed 3-0.

Then, Town Administrator Cam Fant gave an update on the Public Works Department. Administrator Fant reported that Public Works had been helping to prepare for Christmas in Town and the Special Events. Fant said they had also been really busy with leave pick-up and limb pickup. Fant said they were also working on various other maintenance requests as they

came in. Fant reminded Council always to remember to let him know if they had something needing to be done that Public Works could help with.

Next, Town Administrator Cam Fant took the Floor to give an update on Shipwreck Cove. Fant then gave a brief update on the expansion efforts and told the Council that we would discuss contractual matters related to the expansion during the executive session. Then Fant gave the Council an update on the forthcoming Christmas events for the Town. Fant reminded everyone about the rescheduled Christmas Parade and Santa Toy Land Festival. Fant went thru in detail all the things happening during these events. Then Fant told the Council about the Polar Express Pancake breakfast event that will be held on December 16<sup>th</sup> at the Event Center.

Next, Fant took the Floor and told Council the Police Department report was for information only but reminded Council that the swearing-in ceremony for Chief Satterfield would take place on 12/18/2023.

Next, Chief Barry Frost gave the Fire Dept report for November and then answered any questions to the Council.

After that Mayor Clopton called Fire Chief Barry Frost to the Floor for the **SECOND READING OF ORDINANCE NO. 20231114-01, AN ORDINANCE FOR AN IRA AGREEMENT.** An Ordinance Authorizing the Execution and Delivery of an Infrastructure Reimbursement Agreement by and between the Town of Duncan, South Carolina, and LPC Duncan, LP concerning Infrastructure Credits to be applied against Fee In Lieu of Tax Payments related to certain Investments in the Town; And Other Matters Related. Chief Frost took the Floor and told the Council that an MOU for this IRA had been approved months ago, but we hadn't finalized the IRA. Frost said the IRA was for 10 years at 35%. Frost said this was a 270,000 sq. ft. building with over a \$25,000,000 investment. Chief Frost answered a couple of various questions from the Council. Then Mayor Clopton asked for a Motion to pass the Second and Final Reading of Ordinance No 20231114-01. A Motion was made by Councilmember Cowen and his Motion was followed by a Second from Mayor Clopton. The Vote to approve the Second Reading of Ordinance No. 20231114-01 passed 3-0.

Then, Mayor Clopton called Town Administrator Cam Fant to the Floor for the **SECOND READING OF ORDINANCE NO. 20231114-02, an ordinance amending the business license ordinance of the town of Duncan to update the class schedule as required** by ACT 176 of 2020. Fant took the Floor and reminded the Council that back in 2020, we updated our business license ordinance due to a change enacted by the state. Fant said as a part of that change, every two years, we had to update the class schedule as the federal government, through the Internal Revenue Service, from time to time, made changes to the class schedule. Fant said to keep up with those changes we had to do this update. After that, Fant answered a couple of various questions from the

Council. Then Mayor Clopton asked for a Motion to approve the Second Reading of this Ordinance. A Motion was made by Councilmember Rensberger, and his Motion was followed by a Second from Mayor Clopton. The Vote to approve the second reading of Ordinance No. 20231114-02, passed 3-0.

After that, Mayor Clopton called Town Administrator Cam Fant to the Floor for **RESOLUTION # R20231211-01, A Resolution for Reimbursement from Tax Exempt Obligations**. A Resolution to express the intention of the Town of Duncan, South Carolina, to cause the Town to be reimbursed with the proceeds of tax-exempt obligations; and other matters related thereto. Fant took the Floor and told the Council that this Resolution if passed before the construction loan on the expansion of the waterpark, would allow the town to be reimbursed from the loan the expenditures the town spends on the expansion project before the loan is funded. Fant said this was typically always done on a big project like this with long-term financing. Fant told the Council that we would use this to reimburse the town for things like engineering and surveying expenses related to the expansion. After that, Fant answered a couple of various questions. Then Mayor Clopton asked for a Motion to approve Resolution #R20231211-01. Councilmember Cowen made a Motion, and his Motion was followed by a Second from Mayor Clopton. The Vote to approve Resolution # R20231211-01 passed 3-0.

Then, Mayor Clopton took the Floor for the Mayor and Council update. Mayor Clopton reminded the Council about the upcoming Middle Tyger River Chamber Christmas Party. Mayor Clopton said that Sheriff Chuck Wright was going to be the guest speaker.

After that, Mayor Clopton called Fire Chief Frost to the floor for the Zoning update. Chief Frost told everyone that he and Fant had a call the next day about a potential project off Hwy 29 and N. Spencer St. Then Barry updated the Council on other projects.

Next, Administrator Cam Fant gave the administrative update. Fant gave an update on the town audit and an upcoming meeting with the SCDOT about the Hwy 290/292 intersection. Fant reminded everyone to get ready for the Christmas Events coming up.

Next, Town Administrator Cam Fant gave the financial update. Fant went over budget and reminded Council that if anyone had any questions, to please call him.

Next, at approximately 7:03 p.m., Mayor Clopton asked for a motion to enter into Executive Session for a Contractual Matter. Councilmember Rensberger made a Motion, and his Motion was followed by a Second from Mayor Clopton. The vote to enter the Executive Session passed 3-0.

Next at approximately 8:39 p.m., Mayor Clopton made a Motion to come out of the Executive Session. Her Motion was followed by a second from Councilmember Cowen. The vote to come out of the Executive Session 3-0. No action was taken during the executive session.

At approximately 8:40 p.m., Mayor Clopton asked for a Motion to close the meeting. A Motion to close the meeting was made by Councilmember Rensberger, and his motion was followed by a second from Councilmember Cowen. The vote to close the meeting passed 3-0.

Approved by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2024

By: \_\_\_\_\_

Mayor Shirley Clopton

Attest \_\_\_\_\_ Clerk to Council, Melody Millwood